

**AGENDA**  
**CITY COUNCIL MEETING**  
**December 5, 2024**  
**501 Main Street**  
**5:30 P.M.**

1. Call to Order.
2. Pledge of Allegiance:
3. Roll Call.
4. Mayor's Correspondence:
5. Citizen's Request.
6. Consent Agenda.
  - Minutes of the Regular City Council meeting of November 21, 2024;
  - Minutes of the Safety Committee meeting of November 21, 2024;
  - Motion to pay bills and transfers listed in Register No.'s 5442-5443;
7. Motion to approve the second reading of an Ordinance amending the code of ordinances of the City of Keokuk, Iowa by amending provisions pertaining to residency of sworn police officers.
8. Motion to approve initial reading of an Ordinance amending Keokuk Veteran's Memorial Commission membership.
9. Council Liaison Reports:
10. Staff Reports:
11. CLOSED SESSION pursuant to Iowa Code Chapter 21.5 to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered, and when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests closed session.
12. New Business:
13. Adjourn Meeting.

**MINUTES**  
**CITY COUNCIL MEETING**  
**November 21, 2024**  
**501 Main Street**  
**5:30 P.M.**

The City Council of the City of Keokuk met in regular session on November 21, 2024, at 501 Main Street. Mayor Mahoney called the meeting to order at 5:30 p.m. There were nine council members present, none absent. Carissa Crenshaw, Tyler Walker, Roslyn Garcia, Dorothy Cackley, Devon Dade, Steve Andrews, Dan Tillman, Roger Bryant, and Michael Greenwald were present. Staff in attendance: City Administrator Emmanuel Bellegarde, City Clerk Celeste El Anfaoui, Public Works Director Brian Carroll, Community Development Director Pam Broomhall, Water Pollution Control Manager Tom Wills, Police Chief Zeth Baum, Assistant Police Chief Andrew Whitaker, Bridge, Cemetery, Park & Sanitation Manager Bob Weis, Street Department Manager Tom Beard, and Keokuk Municipal Airport Manager Raymond Ott.

**MAYOR'S CORRESPONDENCE:** Informed about upcoming local events; a letter was read from Kathy Dinger, on behalf of the KCSO, expressing gratitude to the City Council for considering the bleacher request. Announced City of Christmas opening along with concerns about vandalism. Concluded with wishes for a Happy Thanksgiving.

**CITIZEN'S REQUEST:** Teresa Murray, President of the Keokuk Saddle Club, provided an update on the organization's activities and events, requested the City Council to consider installing a fire hydrant in Joyce Park, and the process to add a turning lane from the southbound lane into the park. Mike Albright requested handicap designated parking in front of The American Legion; Drake Custer spoke in favor of the market adjustment for the Keokuk Police Department.

Motion made by Tillman, second by Dade to approve the agenda, including the consent agenda.

- Minutes of the Regular City Council meeting of November 7, 2024;
- Cash Receipts & Treasurer's Report for October 2024;
- Resignation of John Shields from the Veterans Memorial Commission, effective immediately;
- Resignation of Becky Crenshaw and Donna Peevler from the Historic Preservation Commission, effective immediately;
- Appointment of Victor Mickunas to the Historic Preservation Commission, fulfilling a term to expire September 1, 2025;
- Appointment of Sarah Mackie to the Rand Park Pavilion Commission, fulfilling a term to expire October 22, 2026;
- Special Event Permit for Laysha Kolus, Christmas Treasure Market, Keokuk Union Depot, December 14 & 15, 2024;
- Motion to pay bills and transfers listed in Register No.'s 5439-5441;

Motion made by Garcia, second by Tillman to approve the initial reading of an Ordinance amending the code of ordinances of the City of Keokuk, Iowa by amending provisions pertaining to residency of sworn police officers.

Roll Call Vote: AYES – Crenshaw, Walker, Garcia, Cackley, Dade, Andrews, Tillman, Bryant, and Greenwald. (8) AYES, (1) NAYS - Cackley. Motion carried.

Motion made by Tillman, second by Andrews to waive the 2<sup>nd</sup> & 3<sup>rd</sup> reading of the Ordinance.

Roll Call Vote: (5) AYES – Walker, Garcia, Dade, Andrews, and Tillman. (4) NAYS – Crenshaw, Cackley, Bryant, and Greenwald.. Motion failed.

Motion made by Garcia, second by Dade to approve the following proposed **RESOLUTION NO. 139-2024**: “A RESOLUTION APPROVING A 5-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE KEOKUK MUNICIPAL AIRPORT FOR FY 2026-2030.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Walker, second by Greenwald to approve the following proposed **RESOLUTION NO. 140-2024**: “A RESOLUTION APPROVING THE PURCHASE OF 32 LOUNGERS FOR THE KEOKUK AQUATIC CENTER.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Crenshaw to approve the following proposed **RESOLUTION NO. 141-2024**: “A RESOLUTION REQUESTING LEE COUNTY SUPERVISORS TO ASSIGN TAX SALE CERTIFICATES TO THE CITY OF KEOKUK.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Greenwald, second by Dade to approve the following proposed **RESOLUTION NO. 142-2024**: “A RESOLUTION SEEKING REQUEST FOR PROPOSALS FOR REHABILITATION OF PROPERTIES OWNED BY THE CITY OF KEOKUK.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Andrews, second by Cackley to table a resolution approving a one-time market adjustment to all certified personnel salaries within the Keokuk Police Department. (2) AYES – Cackley and Andrews, (7) NAYS-Crenshaw, Walker, Garcia, Dade, Tillman, Bryant and Greenwald. Motion to table failed.

Motion made by Garcia, second by Tillman to approve the following proposed **RESOLUTION NO. 143-2024**: “A RESOLUTION APPROVING A ONE-TIE MARKET ADJUSTMENT TO ALL CERTIFIED PERSONNEL SALARIES WITHIN THE KEOKUK POLICE DEPARTMENT.”

Roll Call Vote: (7) AYES – Crenshaw, Walker, Garcia, Dade, Tillman, Bryant, and Greenwald. (2) NAYS – Cackley and Andrews. Motion carried.

Motion made by Andrews, second by Tillman to adjourn the meeting at 6:26 p.m.

**CITY OF KEOKUK**  
**SAFETY COMMITTEE MEETING MINUTES**  
**Thursday, November 21, 2024**  
**8:30AM**

Meeting called to order at 8:38 am.

**In Attendance:** Shannon Masterson, Roger Bryant, Daniel Crenshaw, Greg Hymes, Allyson Dade, Kathie Mahoney, Ed Love, Chance Nye, John Symmonds.

Everyone read the minutes from the August meeting.  
Motion approved by Mahoney and second by Bryant.

**OLD BUSINESS:**

Follow up on items:

- At the last safety meeting the Fire department mentioned that they are not properly notified about road closures when work is happening on the streets. Ed Love has confirmed that it has improved since the last meeting.
- The Police department mentioned concerns over building safety issues when it rains and water leaks into the building.

**NEW BUSINESS**

- This is a good time of the year to make sure all company vehicles are ready for winter. Have the wiper blades replaced, check tires and fluid levels before the weather gets too cold.
- Also, in all city buildings inspect the smoke alarms, fire extinguishers and the first aid kits if they need any refills.
- Secure and cover outdoor equipment before freezing temperatures.
- When the weather gets slick, please take the proper precautions to prevent slips and falls by wearing ice cleats. We have plenty of ice cleats here at City Hall.
- The 2025 Safety Training with SCC is being put together as we speak. Once we get a proposed schedule, we will send it out to all public work departments.

Monthly SCC Training.

December – Bloodborne Pathogens

January – To be announced.

February – To be announced.

**New business** – No new business.

There was no “near miss” item that needs attention.

There were two Company Nurse reports. One in the Fire department and the other in the Sewer department.

Set the date of Thursday, March 20, 2025, for the next meeting.

Motion to adjourn by: Crenshaw and second by Hymes.

The meeting adjourned at 8:45 am.

Respectfully submitted by Shannon Masterson.

PAYMENT OF THE FOLLOWING CLAIMS FOR THE CITY ARE APPROVED AND CLAIMS FOR THE LIBRARY AND AIRPORT ARE ACKNOWLEDGED FOR THE PURPOSE OF PAYING THE SEMI-MONTHLY BILLS FOR THE COUNCIL MEETING OF DECEMBER 5, 2024.

**REGISTER NO. 5442**

AMI PIPE & SUPPLY	PARTS/SUPPLIES SEWER DEPT.	\$	184.00
JIM BAIER, INC	PARTS SANITATION	\$	255.69
RIVER CITY PARTS, INC.	PARTS VEH.MAINT.	\$	55.45
S. J. SMITH WELDING SUPPLY	SUPPLIES SANITATION DEPT.	\$	51.21
IDEAL READY MIX COMPANY, INC	CONCRETE KINDUSTRY PARK SEWER	\$	407.19
MICROBAC LABORATORIES, INC	WPC TEST SAMPLES	\$	3,319.75
TASKE FORCE, INC.	TEMP HELP	\$	6,273.00
BAKER & TAYLOR BOOKS	BOOKS KEOKUK PUBLIC LIBRARY	\$	534.01
MCFARLAND-SWAN OFFICE CITY	SUPPLIES LIBRARY	\$	145.46
THE CARDBOARD BOX	UPS CHARGES WWTP	\$	17.85
HACH COMPANY	WPC LAB SUPPLIES	\$	3,204.78
GREAT RIVER REGIONAL WASTE	SERVICE	\$	10,337.63
TRUCK REPAIR, INC	MUFFLER AIRPORT	\$	210.84
IOWA DEPT. OF PUBLIC SAFETY	FY25 QTRLY BILL OCT-DEC24 KPD	\$	300.00
SHOEMAKER & HAALAND	PROFESSIONAL SERVICES	\$	10,465.00
VAN METER INDUSTRIAL	PARTS/SUPPLIES BRIDGE DEPT.	\$	101.52
SOUTHEASTERN COMMUNITY COLLEGE	SAFETY TRAINING CLASSES	\$	1,107.00
GATE CITY SEED COMPANY	SUPPLIES PARKS DEPT.	\$	25.99
HUFFMAN MACHINE & WELDING, INC	CREDIT ON ACCOUNT	\$	(265.58)
PER MAR SECURITY SERVICES	SERVICE	\$	169.47
NORTH CENTRAL LABORATORIES	LAB SUPPLIES	\$	219.85
L & W QUARRIES	3/8' WASHED STREET DEPT.	\$	158.29
NIEMANN FOODS, INC./ACE	PARTS/SUPPLIES	\$	745.95
BROZENE HYDRAULIC SERVICE	LABOR/MATERIAL FIRE DEPT.	\$	156.10
FASTENAL COMPANY	PARTS/SUPPLIES	\$	30.30
FRANK MILLARD & CO., INC.	LABOR/MATERIAL LIBRARY	\$	1,400.00
AUTOZONE	PARTS	\$	153.99
WISS & WISS EQUIPMENT INC.	PARTS	\$	1,598.60
CAPITAL ONE	SUPPLIES	\$	880.91
DISCOUNT TIRE & SERVICE	TIRES SANITATION DEPT.	\$	2,368.00
PETERS HEATING & AIR	PARTS/LABOR GRAND THEATRE	\$	3,589.00
MIKE WINN	REIMB. COPAY'S	\$	75.00
MEDIACOM	SERVICE	\$	746.50
AMSTED RAIL COMPANY, INC.	FRANCHISE FEE REBATE	\$	26,017.62
ELECTRONIC ENGINEERING	INSTALL 23DODGE RAM 4-2WAY RAD	\$	520.00
MIDWEST TAPE, LLC	AUDIO LIBRARY	\$	26.24
LCL FARMS INC.	2024 BIO SOLID SPREADING WWTP	\$	6,500.00
MUNICIPAL EMERGENCY SERVICES,	SUPPLIES	\$	33.00
STACEY J. HAWKINS	TREE SERVICE PARKS DEPT.	\$	175.00

**REGISTER NO. 5443**

QC ANALYTICAL SERVICES, LLC	WPC BIOSOLIDS	\$	948.00
BRITE-WAY WINDOW SERVICE	WINDOW CLEANING @ LIBRARY	\$	80.00
CARD SERVICES	SUPPLIES KEOKUK PUBLIC LIBRARY	\$	159.02
MACQUEEN EQUIPMENT, INC.	SUPREME BOOT FIRE DEPT.	\$	565.75
INTERSTATE BATTERIES OF	BATTERIES	\$	729.75
ANC PEST SOLUTIONS INC.	SERVICE	\$	150.00
COMPUTER PROJECTS OF ILLINOIS,	MAINT.FY24 NOV24-OCT.25 KPD	\$	198.00
DANSCO CONTRACTING	CONTRACT WORK @ 212 DES MOINES	\$	9,159.00
IOWA LAW ENFORCEMENT ACADEMY	PATROL RIFLE INSTRUCTOR RENEWAL	\$	175.00
BESTDRIVE BRAHLER'S	TIRES SANITATION DEPT.	\$	1,143.80
WINDSTREAM	SERVICE VARIOUS ACCOUNTS	\$	489.78
LIBERTY UTILITY IOWA	SERVICE	\$	6,818.26
DIANNE STANLEY	MONTHLY MANAGER FEE @ GRAND	\$	452.25
COMMERCIAL CONTRACTING	CONTRACT WORK	\$	252.25
ICONNECTYOU	SERVICE	\$	165.00
QUINCY MEDICAL GROUP	SERVICE	\$	15.00
RICOH USA, INC.	SUPPLIES LIBRARY	\$	126.00
JANICE LINDNER	REIMBURSE GRAND THEATER	\$	576.60
IOWA ONE CALL	SERVICES SEWER DEPT.	\$	88.70
SHARED IT INC	IT SERVICES CITY HALL	\$	765.84
SEALMASTER-ST. LOUIS	CRACKFILL STREET DEPT.	\$	4,520.00
NAPA AUTO PARTS	PARTS WPC & STREET DEPT.	\$	141.17
SCOTT'S ULTRA CLEAN LLC	JANITORIAL SERVICE LIB.NOV2024	\$	1,375.00
COMMUNICATIONS ENGINEERING	LABOR/MATERIAL CITY HALL	\$	337.50
EVORA ENERGY	LABOR/MATERIAL/TRIP @ AIRPORT	\$	1,076.67
BLACKSTONE PUBLISHING	LIBRARY BOOKS	\$	156.33
BENJAMIN SPARROW	GRAND THEATER JANITORIAL	\$	306.00
LOST BOY DIGITAL, LLC	ANNUAL WEBSITE HOSTING	\$	360.00
ACCESS SYSTEMS LEASING	SERVICE LIBRARY	\$	170.75
JONES CONTRACTING CORP.	APP#9 S18TH ST RIDGE TO MAIN	\$	169,659.13
CENGAGE LEARNING INC./GALE	BOOKS FOR LIBRARY	\$	235.91
DR. ANTHONY TATMAN	SERVICE	\$	350.00
ALEX WORREL	REIMB.TIRES FOR WPC MAINT TRCK	\$	300.00
EMMANUEL BELLEGARDE	REIMBURSEMENT TRAVEL EXP.	\$	640.22
PATIOSHOPPERS, INC.	POOL LOUNGE CHAIRS	\$	6,697.50
Accounts Payable Total		\$	291,678.79



# COUNCIL ACTION FORM

Date: 12-5-24

Presented By: Baum

Subject: Residency Ordinance Amendment Agenda Item: 7

### Description:

To assist in Officer recruitment, the passage of this amendment to ordinance 2.96.060 of the Code of Ordinances of the City of Keokuk, Iowa will remove all restrictions related to the residency of sworn police officers employed by the City of Keokuk. This strategy was discussed at length during the workshop on 11/7/24.

There is no budget consideration related to this ordinance.

### FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: Not applicable Title: Not applicable

Amount Budgeted: Not applicable

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

#### Funding Sources:

Not applicable  
\_\_\_\_\_  
\_\_\_\_\_

#### Departments:

Police  
\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: Not applicable





**ORDINANCE NO.**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KEOKUK, IOWA, BY AMENDING PROVISIONS PERTAINING TO RESIDENCY OF SWORN POLICE OFFICERS**

Be It Enacted by the City Council of the City of Keokuk, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 2.96.060 of the Code of Ordinances of the City of Keokuk, Iowa, is amended as follows:

**2.96.060 Residency of sworn police officers.**

The city hereby adopts an ordinance that allows sworn police officers employed by the city to reside in Iowa or another state- without restriction, as prescribed in Iowa Code Chapter 2 501—(80B) by passage of a city ordinance stating such.

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Initial reading by the Council on this 21<sup>st</sup> day of November 2024.

CITY OF KEOKUK, LEE COUNTY, IOWA

\_\_\_\_\_  
K. A. Mahoney, Mayor

Attest: \_\_\_\_\_  
Celeste El Anfaoui

ROLL CALL: CRENSHAW – AYE WALKER – AYE GARCIA – AYE

CACKLEY – NAY DADE – AYE ANDREWS – AYE TILLMAN – AYE

BRYANT – AYE GREENWALD – AYE

AYES – 8

NAYS – 1

ABSENT – 0

Second reading by the Council on this 5<sup>th</sup> day of December 2024.

CITY OF KEOKUK, LEE COUNTY, IOWA

\_\_\_\_\_  
K. A. Mahoney, Mayor

Attest: \_\_\_\_\_  
Celeste El Anfaoui

ROLL CALL: CRENSHAW – WALKER – GARCIA – CACKLEY – DADE –  
ANDREWS – TILLMAN – BRYANT – GREENWALD –

AYES – NAYS – ABSENT –



# COUNCIL ACTION FORM

Date: December 2, 2024

Presented By: Broomhall

Subject: Amendments to membership Keokuk Veterans Memorial Commission Agenda Item: 8

## Description:

The Keokuk Veterans Memorial Commission held a special meeting on October 30, 2024. The members voted to amend the number of commission members to not more than seven and no less than 5. Their minutes are attached.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



## ORDINANCE NO

### AN ORDINANCE AMENDING KEOKUK VETERAN'S MEMORIAL COMMISSION MEMBERSHIP

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KEOKUK, LEE COUNTY, IOWA, THAT:**

**Section 1.** At a special meeting held on October 30, 2024, the Keokuk Veterans' Memorial Commission voted to increase membership from five, to not more than 7 and not less than 5 members.

**Section 2.** The Keokuk City Council hereby amends the Keokuk Municipal Code Section 2.75.020 to read as follows:

2.75.020 Membership/nomination and appointment and term of office.

The commission shall consist of not more than 7 and no less than five members, all of which shall be appointed by the commission, upon approval by the city council. The commission shall designate its chairman every year. Members shall serve without compensation. The original commission shall be appointed by the currently serving Keokuk veteran's memorial committee. The original committee shall be appointed as follows: one member of the commission shall be appointed to serve for a period of one year, one member for a period of two years, one member for a period of three years, one member for a period of four years and one for a period of five years. Thereafter, members shall be appointed for a term of five years. Vacancies shall be filled by appointment for the unexpired term only.

**Section 2.** All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3.** After second reading and passage of this ordinance the same shall remain on file with the City Clerk for ten (10) days before it shall come on for final adoption and thereafter upon such final adoption as evidenced by a resolution to that effect this ordinance shall be published once in the *Daily Gate City*, a newspaper of general circulation and after such final adoption take effect from the date of publication.

Initial reading by the Council on this 5<sup>th</sup> day of December 2024.

CITY OF KEOKUK, LEE COUNTY, IOWA

\_\_\_\_\_  
K. A. Mahoney, Mayor

Attest: \_\_\_\_\_  
Celeste El Anfaoui

ROLL CALL: CRENSHAW – WALKER – GARCIA – CACKLEY –  
DADE – ANDREWS – TILLMAN – BRYANT – GREENWALD –

AYES –

NAYS –

ABSENT –

## SPECIAL MEETINGS W/ MAYOR

(1) CAN TO ORDER 10.30.24 3 PM TOM

AUTHORITY THAT COMMISSION HAS

A CREATING POSITION OF SECRETARY - CAN THEY  
SEPERATE TREAS / SECRETARY

\* TO INCREASE FROM 5 MEMBERS TO 7 - APPROVED BY <sup>Brough</sup> PAN  
CODE AUTHORITY NEED WRITTEN REQUEST TO CHANGE  
ORDINANCE

\* 5 year term limit. choice of current commission  
member to resign or stay on

\* Commission has the right to nominate a new  
member approved by council

\*\*\* MOTION BY Phil APPT Terry Brackley Berg APPROVED BY  
2nd BY Bill COUNCIL  
TO REPLACE John Stewart  
FAVOR 100%  
NAY 0%

(B) MOTION TO CHANGE 5 MEMBERS TO Seven members  
SEND WRITTEN REQUEST TO Pan Brough

MAX # 7 MINIMUM OF 5

MOTION BY Phil TO  
2nd Bill

FAVOR 100%  
NAY 0%

(C) DISCUSSION ON MAINTENANCE AND ~~KEEP~~ <sup>UP</sup> KEEP OF SITE CLEAN  
ATTENDANCE REQUIREMENTS AT MEETINGS CHOICE OF  
COMMISSION

MTG W/ SOUND 4 PM

**AGENDA  
COUNCIL WORKSHOP  
December 5, 2024  
IMMEDIATELY FOLLOWING REGULAR MEETING**

1. Municipal Code Codification Discussion.