

AGENDA
COUNCIL WORKSHOP
November 5, 2020
5:30 P.M.

- (1) Music Brings Life Funding Request.
- (2) AMJET Loan Extension Request.
- (3) Review council meeting agenda.



TO: Mayor and Council
FROM: Cole S. O'Donnell
DATE: November 2, 2020
RE: Music Brings Life

On September 3, 2020 organizers for Music Brings Life presented a formal proposal to the City Council requesting funding assistance to hold a concert in Keokuk. The unique aspect of the concert is that a free ticket can be obtained by donating a pint of blood. Organizers hope to raise 5,000 pints through this incentive and by having nationally recognized talent at the concert.

An investment of \$75,000 was requested from the City. In return, the City would receive certain revenues (see Attachment 1). As this was classified as an "investment" with no guaranteed return, staff sought advice from legal counsel as to an investment of this type being permissible under Iowa Code. Staff was advised that said investment would be permissible.

Staff did additional research on the organization. From their website and a submitted Capability Statement (see Attachment 2), it appears that all their efforts to date have been in the New York City area with localized events. The website does have a link to one large event in 2015. It does not appear that the organization has completed a similar event to the one proposed in Keokuk. The Capability Statement does list two concerts for 2020. It is unknown if these occurred given the restrictions of the pandemic.

A request was made for background and credentials of key personnel in the organization and event organizers (see multiple Attachments 3). It appears that those involved do have experience in organizing events, though staffs very limited knowledge on the subject does not allow for any in depth evaluation.

This event can bring several thousand people to Keokuk and provide the community with widespread publicity. A successful event would be a positive undertaking that would help to generate pride in the community. It could very easily be a win-win situation.

The amount of investment, however, is substantial. The City has never contributed to any event at the level being requested. While the proposed return to the City would be beyond our contribution, there is no guarantee of any return. Even more so should the event be cancelled for any reason.

If the Council chooses to move forward, staff recommends that an agreement be negotiated that requires the event planners to purchase an insurance policy providing coverage should the event be cancelled. The City would need to be named as an additional insured.

Cole S. O'Donnell · City Administrator
601 Main St, Suite 3, Keokuk, IA 52632
(319)524-2050 x 111 · codonnell@cityofkeokuk.org



Music Brings Life Inc.
Heroes Donate Blood

August 20, 2020

Dear Mayor Richardson,

We have studied your city's economics and we see the progression of the last few years. Every city in our country has taken a hit due to Covid. Our Heroes Donate Blood Program has been called upon to aid in the blood deficit around the country, and help generate income into the economy of New York State, South Carolina and Macon Georgia.

Music Brings Life Assemblies, Concert & Documentary Budget Breakdown:

- Film Assemblies, Film Blood Drives, Film Concert & Edit Documentary- \$100,000
(Documentary to be sold to either BET, Netflix, Binge TV, or Amazon)
- Sound, Stage, Lights, Crew, Securing Artists, Guest Speakers, Dancers, Hotel Rooms -\$150,000

After meeting again with Adam Magliari and Beth Deacon of Keokuk High School, they expressed they're not sure if the city can invest \$250,000 at this time. They asked if there is any way we can cut the budget down, and offer a smaller percentage back to the City of Keokuk? On behalf of the students, we will cut the budget down and use corporate sponsorship revenue to cover other expenses.

City of Keokuk Initial Investment \$75,000:

City of Keokuk Return on Investment:

- Vendor Revenue- 100% to City of Keokuk
- Corporate Sponsorship Packages Start at \$25,000- (After Operation Expenses-25% to City of Keokuk)
- Bidding Start at \$500,000 to the Concert Television Rights – (25% of final sell to City of Keokuk)

Benefits for Keokuk High School:

- Concession Stand Revenue to Keokuk High School: 100%
- Keokuk High School Merchandise Revenue-100%
- Exclusive Parking Revenue to Keokuk High School: 100%

Economic Benefits for City of Keokuk:

- Job opportunities for the communities
- Generate income for hotels
- Generate income for restaurants
- Generate income for small businesses

Blood Needs & Blood Supply

Every two seconds someone in the U.S. needs blood and fewer than 3% of those donors are of Black American, Latino and Caribbean heritage. Blood donation in this country is at an all-time low, due to the pandemic that hit all of humanity. Diversity and Inclusion are essential for surgeries, cancer treatment, chronic illnesses, and traumatic injuries. Whether a patient receives whole blood, red cells, platelets or plasma, this lifesaving care starts with one person making a generous donation.

- Plasma with antibody are used for patients that have Coronavirus
- Approximately 36,000 units of red blood cells are needed every day in the U.S.
- Nearly 7,000 units of platelet and 10,000 units of plasma are needed daily in the U.S.
- Nearly 21 million blood components are transfused each year in the U.S.
- The average red blood cell transfusion is approximately 3 units.
- Four main red blood cell types: A, B, AB and O. Each can be positive or negative. AB is the universal recipient; O negative is the universal donor of red blood cells.
- The blood type most often requested by hospitals is type O.
- Sickle cell disease affects 90,000 to 100,000 people in the U.S. About 1,000 babies are born with the disease each year. Many patients with sickle cell disease receive blood transfusions every month.
- According to the American Cancer Society, about 1.7 million people are expected to be diagnosed with cancer by 2025. Many of them will need blood, sometimes daily, during their chemotherapy treatment.
- Shortages of all blood types happen during the summer and winter holidays.

Do you know who receives the red cells you donate?



Solution to Inspire Frequent Blood Donors

Allow me to reiterate, Music Brings Life Inc is a New York State 501 (c)(3) Not-For-Profit organization that educates young people within the Black American, Latino, and Caribbean communities about the importance of donating blood. Additionally, we facilitate the donation process by partnering with the Brooklyn Nets Official hospital Maimonides Medical Center, Red Cross and other local blood centers.

We are changing the paradigm of blood donations in the United States of America one state at a time with our innovative model; revolutionizing the blood industry with entertainment. Rapper, Dancer, Actor Keenan Special Bristol serves as President/Founder of Music Brings Life, stands as the ambassador of the blood industry and chief liaison between New York City's Department of Education, and the Sickle Cell Thalassemia Network.

1st Annual Iowa Music Brings Life Blood Awareness Concert

Music Brings Life will produce a series of Heroes Donate Blood Assemblies and Blood Drives, throughout the High School and Colleges in Lee County beginning January 2021 to May 2021.

The Heroes Donate Blood Assemblies will consist of musical performances, prize giveaways and guest teenage speakers from New York City, sharing their experience living with the Sickle Cell disease, and why they depend on monthly blood transfusions to live. We will raise 5,000 pints of blood in total from the High schools, and Colleges, saving over 20,000 lives that suffer with the Sickle Cell disease, Cancer, and Coronavirus.

The Iowa Music Brings Life Blood Awareness Concert will be held at Keokuk High School field in August 2021. To headline the concert, we will secure an A-list artist the caliber of multi-platinum selling Rapper Drake, Beyoncé, Chris Brown, Cardi B, J Cole, or Nicky Minaj. Tickets to the Music Brings Life Blood Awareness Concert CANNOT be retrieved by monetary purchase. In order to receive a ticket, a student or someone from the general public CAN ONLY donate blood at the school's blood drive.

Local Iowan musicians, student singers and dancers, will be given the opportunity of a life time to perform at the Music Brings Life Blood Awareness Concert, by participating in a state-wide online Superman 1,2,3 Away Dance Challenge and Singing Challenge. Superman 1,2,3 Away is a song written by Keenan Special Bristol, and it is used to support the Music Brings Life slogan "Heroes Donate Blood".

Dancers in Iowa will have to learn the choreography to the song Superman 1,2,3 Away, then upload their own video to the Music Brings Life Facebook page. Singers in Iowa will have to learn the song One Blood written by Keenan Special Bristol, then upload a 59 second video of themselves singing the song to the Music Brings Life Facebook page.

We will select the best dance group that executes the choreography to Superman 1,2,3 Away and 3 best singers, to perform with Keenan Special Bristol at the Iowa Music Brings Life Blood Awareness Concert. In addition, the students that donate blood and show improvement on their Assessment Test Scores, will retrieve VIP seating at the Music Brings Life Blood Awareness Concert.

Base on the feedback from the people of Keokuk, we are projecting 10,000 people to attend the 1st Annual Iowa Music Brings Life Blood Awareness Concert.

Brooklyn Borough President Eric Adams, Grammy Winner Shaggy, & President of Music Brings Life SPECIAL



Grammy Award Winner- Shaggy Performs @ Music Brings Life Blood Awareness Concert



Keenan Special Bristol performs @ Music Brings Life Blood Awareness Concert



NYC's Mayor Bill DeBlasio & Keenan Bristol



MBL Sets Record in Queens H.S., 82 Pints of Blood



Keenan Special Bristol & Student Blood Donor



Keenan Special Bristol performs Superman 1,2,3 Away @ MTV Spring Break



Heroes Donate Blood Assembly @ John Adams High School in New York City



Keenan Special Bristol & Future Hero Blood Donors of America



Student Donor & Keenan Special Bristol @ Music Brings Life Blood Drive



SPECIAL Performs @ John Dewey High School Heroes Donate Blood Assembly



3 Fingers Symbolize, 3 Lives Saved by Students @ Music Brings Life's Blood Drive



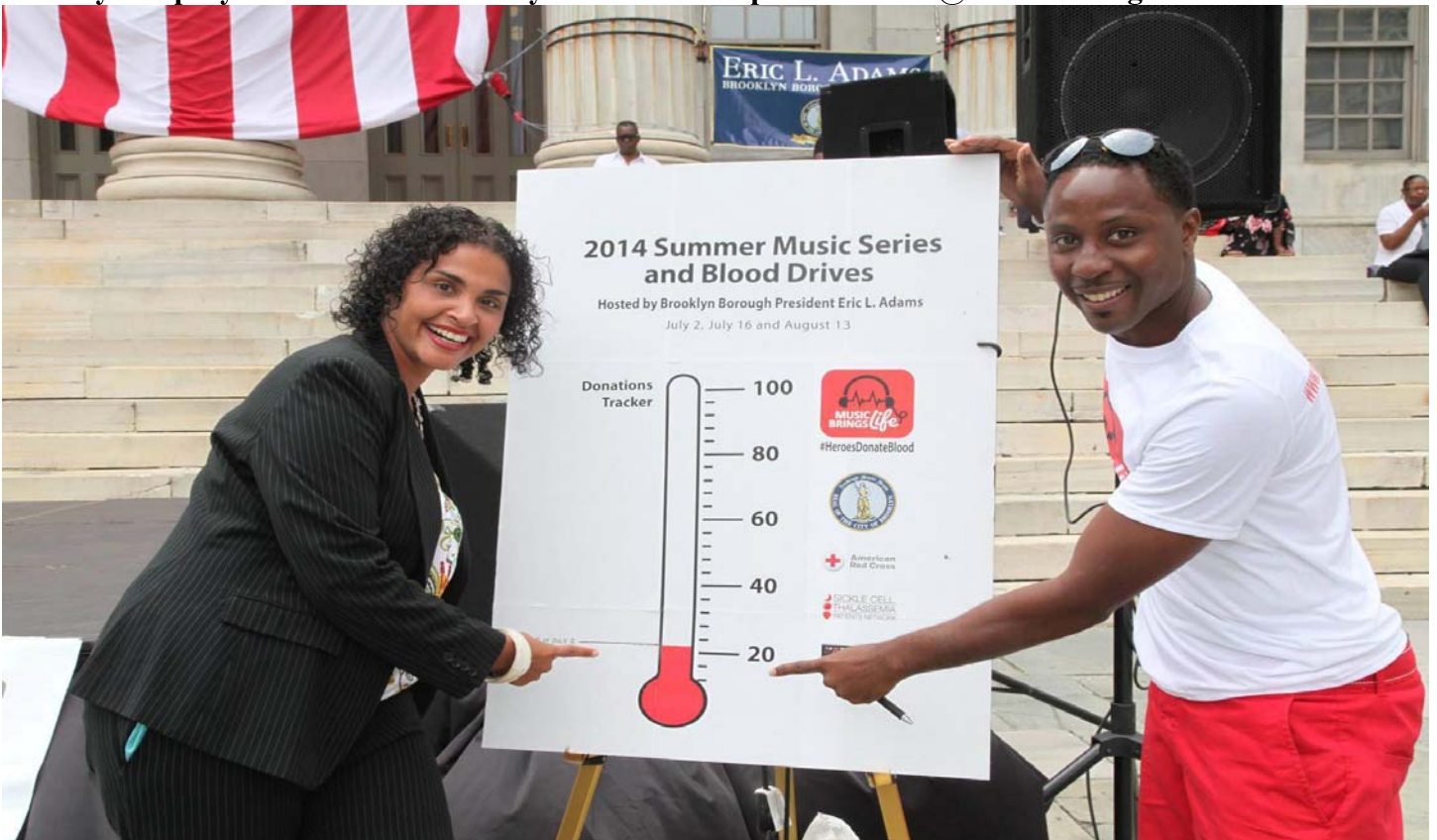
Grammy Award Winner Shaggy Performs @ Music Brings Life Blood Awareness Concert



Keenan Special Bristol Performs @ Music Brings Life Blood Awareness Concert



Brooklyn Deputy's President Diana Reyna & Keenan Special Bristol @ Music Brings Life Blood Concert





Heroes Donate Blood

CAPABILITY STATEMENT

About Us

Music Brings Life, is a New York State 501(c)(3) not-for-profit organization that educates young people within the Black American, Latino and Caribbean communities about the importance of donating blood. We host Blood Awareness Concerts and Blood Awareness Assemblies featuring influential music artists and performers to inspire and generate donors.

As a vendor of the New York City Department of Education, we partner with the Sickle Cell Thalassemia Patient Network (SCTPN) and Maimonides Medical Center, official hospital for the Brooklyn Nets.

Past Projects

- 2010 & 2011 Kings Plaza Shopping Center Blood Drives Raised 80 pints of blood per month
- 2010-2013 Annual Music Brings Life Blood Awareness Concert with Brooklyn Borough President Marty Markowitz
- 2014 Summer Series: Music Brings Life Blood Awareness Concerts with Brooklyn Borough President Eric Adams & American Red Cross feat. Grammy Award Winner Shaggy Raised 500 pints of blood throughout the summer.
- 2015 Blood Drives for local Churches in Brooklyn
- 2015 Code Red Concert featuring Dance Hall Reggae Sensation Serani
- 2016-2019 NYC Heroes Donate Blood High School Tour

Current Projects

- 2019 Heroes Donate Blood NYC High School Tour
Raising 200 pints of blood per month during the school year

Future Projects

- 2020 Superman 1,2,3 Away Dance Challenge Winners perform at the 2020 Music Brings Life Blood Awareness Concert at Barclays Center
- 2020 Heroes Donate Blood NYC High School Tour Raising 5,000 Pints of Blood
- 2020 Music Brings Life Blood Awareness Concert at Barclays Center
- 2020 Music Brings Life Blood Awareness Concert – Macon, Georgia Raising 5,000 Pints of Blood

Affiliations

- American Red Cross
- Brooklyn Borough President Eric Adams
- Maimonides Medical Center
- New York City Department of Education
- Special Baby Entertainment
- Sickle Thalassemia, Patients Network SCTPN

Supporter

- Eddie Luisi
Stage Manager, Good Morning America

Executive Board

Keenan "Special" Bristol
Rapper, Dancer, Actor
CEO, Special Baby Entertainment Inc.
President/Founder, Music Brings Life

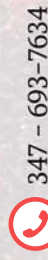
Daniella Fairbairn
Customers Solutions Architect
Insanely Great Customer Service
Secretary, Music Brings Life

Paula Ellis
Consultant
Treasurer, Music Brings Life

Eon Griffith
Assistant Director
Philadelphia Marriott Downtown
Director of Promotions, Music Brings Life

Prince Forde
Chief Executive Officer
Showcase Entertainment Inc.
Director of Events, Music Brings Life

Contact Information



347 - 693-7634



kbristol@musicbringslife.org



Facebook.com/musicbringslife



Keenan "Special" Bristol, President/Founder



Music Brings Life Inc.
Heroes Donate Blood

Keenan Special Bristol Short Biography

Rapper, Dancer, Actor Keenan “Special” Bristol is the President and Founder of Music Brings Life and serves as the ambassador to the blood industry on behalf of children and adults diagnosed with Sickle Cell Disease (SCD). SPECIAL is the principal liaison between New York City’s Department of Education and the Sickle Cell Thalassaemia Network (SCTPN).

Music Brings Life Inc. (MBL) is a New York State 501(c) (3) charitable organization that educates and engages young people within the Black American, Latino, and Caribbean communities about the importance of donating blood. Additionally, MBL facilitates the blood donation process by partnering with the NBA’s Brooklyn Nets official hospital Maimonides Medical Center, local blood centers, and hospitals that provide specialized, comprehensive care to people living with sickle cell.

In 2014, SPECIAL partnered with former New York City Mayor Michael Bloomberg and former Brooklyn Borough President Marty Markowitz and produced a Music Brings Life Blood Awareness Concert to raise 3,000 pints for the Black American and Latino communities. In 2016, Music Brings Life began producing Blood Awareness Assemblies at public high schools in New York City, and introduced its Heroes Donate Blood Program to the High School for Fashion Industries, John Dewey, John Adams, and Medgar Evers High Schools. SPECIAL, along with teenagers living with SCD, deliver appealing messages about the importance of donating blood. The Blood Awareness Assemblies have rendered close to 5,000 pints of blood from high school students.

Keenan Special Bristol serves as the Chief Executive Officer of Special Baby Entertainment Inc, which is a full-service entertainment company that houses a record label, touring and concert production company, music, film, television production, music publishing and sporting events. SPECIAL has performed in concert with Reggae Super Star Artists Elephant Man, Buju Banton, Mavado, and Wu Tang Clan, to mention a few. He was one of the featured performers at the ESPN Magazine's Super Bowl event in 2009 and has been booked to be one of the featured performers for the 2021 Olympics in Japan.

He appeared in the film *American Gangster* starring Denzel Washington; *Black Out*, a movie of the week film on BET Network; and an independent film called *Singing in the Rain*. Mr. Bristol introduced Disney to the Kings Plaza Corporation to partner on a concert series for the kids in Brooklyn, New York. He was the featured performer and producer of the Disney Radio Back to School Jam Concert Series in 2006.

SPECIAL helped launch a new sport called Beach Tennis in the United States by composing the sport’s theme song, Hooray Beach Tennis U.S. A., booking the entertainment, and being the Master of Ceremony for the National Beach Tennis Tour from 2004 to 2009. He would also perform his original song Superman 1,2,3 Away on the Beach Tennis Tour, which led to performing live on BET’s 106 & Park for a televised audience of over one million viewers. In 2009, MTV invited SPECIAL to perform his song Superman 1,2,3 Away in Panama Beach, Florida during Spring Break.

After appearing on those two major networks, the song was licensed by Foot Locker to be used in a national campaign. SPECIAL had a budget of \$100,000 to shoot a 30mm music-video for Superman 1,2,3 Away, that aired in a chain of Foot Locker stores across the United States. He was later offered one million dollars for full ownership of the song Superman 1,2,3 Away, but rejected the offer to maintain the music rights. Special Baby Entertainment is currently in the process of developing the movie script for Superman 1,2,3 Away and production begins in 2022. Superman 1,2,3 Away also supports the Music Brings Life Heroes Donate Blood Program and tagline “Heroes Donate Blood”.

Keenan Special Bristol performs at ESPN Superbowl Event



In 2009, my mother underwent a major knee surgery at the Maimonides Medical Center in New York City. It was during this time that my four siblings and I learned that the doctors did not have sufficient blood available on hand to save our mother, due to lack of blood donorship from the Black-American, Latino and Caribbean ethnicities. After an incredibly intense and terrifying few days spent scrambling to find someone whose blood type matched my mother's, we were thankfully able to find a Latino woman that was a match. Thus, my mother's life was saved.

This experience was a hard lesson for my family. It taught us a simple truth that most people do not seem to think about in life: we rarely ever spare a second thought for the blood that flows through our bodies. But it is always there—a silent but essential presence within us, quietly but decidedly keeping us alive. Indeed, it was like listening to a foreign language when the doctors said, "You may lose your mom because our hospital lacks the blood supply she needs". Blood, as we quickly learned, is an essential life force. It is a gift that all human beings were given freely when entered this world. Without the gift of blood, life would be extinguished. No one should have to go through the emotional turmoil of losing a loved one due to blood shortages.

In the end, my mother was saved, but not every family is so fortunate. After witnessing this near-death experience, I made a promise to myself: I would make it my mission to be part of the solution to this problem. I then decided to use my entertaining genius and musical talents to bring awareness and increase blood donorship within the Black-American, Latino and Caribbean American communities, by creating Music Brings Life.

Keenan Special Bristol
CEO

Phone # 347 693-7634

[instagram.com/specialbabyfly](https://www.instagram.com/specialbabyfly)

[facebook.com/specialbabyfly](https://www.facebook.com/specialbabyfly)

Keenan Special Bristol performs Superman 1,2,3 Away @ MTV Spring Break



Keenan Special Bristol performs at Music Brings Life & Healthfirst Insurance Health Expo



Keenan Special Bristol & Mayor Michael R. Bloomberg



Mayor Michael R. Bloomberg Attends Breakfast with Community Members from Bedford Stuyvesant
Bedford Stuyvesant Restoration Plaza
October 6, 2011



Keenan Special Bristol, Brooklyn Borough President Eric Adams, and Prince Forde

SPECIAL performs on Beach Tennis USA National Tour



SPECIAL, Hot 97 Radio DJ Young Chow, & Students of John Dewey High School



SPECIAL & Fashion Industries H.S Students Put up 3 Fingers Symbolizing 3 Lives Saved



3160 US-21 Suite #103 POST
 OFFICE BOX 61, Fort Mill SC 29715
TERENCE.GORDON@ICLOUD.COM
 Cell Direct line - 646-287-0714

PROFILE

Terence is the CEO and Co-Owner of TnG Films and Co-Owner of Black Ink Pictures. His uncanny eye with versatility and flair has led him to successfully direct numerous cross-genre projects, which include music videos, branded commercials, feature-length films, new media series, and documentaries. His passion for photography has paralleled his filmmaking skill set. His most recent work includes directing the documentary feature film "What's in a Name- A Versace Story" and executive producing on "The Legendary Marion Williams" documentary.

He is the creator of the Youthful Ambition YA Series and Brand, inventor of the automotive traction device called the Traction Master, and a former member of the Brooklyn Jujitsu team that won the IMAC World Championship in 1998. When not directing or producing, he spends time as an Officer and Aviator with the United States Air Force's Civil Air Patrol, a member of Rotary International, and a Delegate with the National Police Defense Foundation.

• FEATURE LENGTH FILMS:

- *What's In A Name - A Versace Story* (2020) Director / Executive Producer (Documentary feature film)
- *The Legendary Marion Williams* (2020) Executive Producer (Documentary feature film)
- *For Michelle* (2017) - Director / Producer / Writer (Dram feature film)
- *Prime of Your Life* (2010) - Co-Executive Producer (Romantic comedy feature film)
- *Halloween* (2011) - Second Unit Director
- *Hermafrodita* (2009) - Associate Producer (Dram feature film)
- *Avatar: Life After Addiction* (2005) - Director / Producer / (Drama feature film)

• SHORT NARRATIVE FILMS:

- *In an Instant* (2016) - Director / Producer / Writer
- *Sarin-a* (2014) - Director
- *F3 Mayhem* (2010) - Director / Producer

• BRAND AND SERIES:

- *Youthful Ambition YA™*
- *Neale Bayly Unplugged* (2019)
- *YOUTHFUL AMBITION YA (Mini-series)* - Director (8 episodes, 2019)
- *Docu-Drama - NPDF (National Police Defense Foundation) "In an Instant"*

• COMMERCIALS:

- *7Up 10 Commercial* - Director
- *Contacts Daily* - Director
- *Garnier Fructis* - Director
- *Humana* - Director

• MUSIC VIDEOS:

- *Over 30 plus music videos for underground Artists to main stream world renowned Artists in and outside of the US and Caribbean.*





Terence Gordon
Director Producer Writer

Born and raised in Harrow, England, then schooled in Guyana, Terence then came to the United States in 1987. He spent eight years in the US Army, attending both college and general aviation flight school. His interest in Aviat...

Born: Jun 17, 1969

✓ Added to favorites

Filmography See All

KNOWN FOR

What's in a Name... Director 2020	For Michelle Director 2017	Prime of... Producer 2010	Hermafrodita Producer 2009

YOU MAY KNOW THEM FROM

For Michelle ★ 7.6 ⭐ 8 2017 1h 34m Dec 23, 2017	In an In ★ 8.20 Aug 2, 2017

REFERENCES

Founder of National Police Defense Foundation - Joseph Occhipinti. 732-617-2330
 2nd Vice President of Directors Guild Of America - Gary Donatelli. 201-819-8160
 President - African American Women in Cinema - Terra Renee. 347-938-4505
 CEO of Edana Entertainment - Anita Sayago. 803-431-0703

For full listing of Credits in film video or TV please visit the INTERNET MOVIE DATABASE [IMDB Movie Credits](#)

WWW.TERENCEGORDON.COM

WWW.YOUTHFULAMBITIONYA.COM

[YOUTHFUL AMBITION YA - FACEBOOK](#)

[@TNGDIR - INSTAGRAM](#)

[@TERENCE_GORDON - TWITTER](#)

[@YOUTHFULAMBITION YA - YOUTUBE LINK](#)



EDUCATION

New York University (SCPS) Film Directing program 1999-2001 Certificate in Film, video and TV directing.

City University Of New York 1990-1995 — BA Computer Science (Medgar Evers College, Hunter College, Brooklyn College CUNY)

UNITED STATES ARMY RESERVE

US ARMY MILITARY INTELLIGENCE 1995-1997

US ARMY SIGNAL BN USAR 1989-1995

AVIATION

NAI AVIATION - Pilot training Fix wing

EASTERN HELICOPTERS 1989-1995

UNITED STATES AIR - CIVIL AIR PATROL 2012-PRESENT Mission Captain with NC121 Mission Scanner / Mission Observer (Co-Pilot) and Public Affairs Officer Aerospace Education Officer

Integration Engineer - Morgan Stanley — 1997-2002

Integrated technology products such as the Microsoft Pocket PC integration in the Morgan Stanley IT and Business Unit sectors. Lead deployment engineer for PC integration for all of the Americas

IT Consultant - Schroders — 1996-1997

Support IT support for several Business Units.

IT Consultant - Valinor — 2003-2005

IT consultant for deployments of Microsoft Products into various financial markets.





Teresa Ginger Davis Biography

Ginger Davis has been a life-long health and education advocate, with more than 25-years of experience in the health industry.

Prior to starting her media production business in 2016, she was an allied healthcare professional – working as a genetic councilor, health educator and advocate. Davis has participated in developing national health policy with organizations like NYMAC (NY-Mid Atlantic Genetics Council), and the NYS Sickle Cell Advisory Consortium. As the former Director of Outreach and Development of the Sickle Cell Thalassemia Patients Network (SCTPN) she created, implemented, and coordinated the organization’s public education program activities, in addition to implementing a diversified fundraising program.

Through SCTPN, Ms. Davis applied her biology and naturopathic health education towards working with sixteen NYC hospitals on HRSA grants coordinating non-medical services for pediatric hematology clients and their families.

Ginger’s startup company UNTOLD Story LLC offers business development, marketing communications, and fundraising services to entrepreneurs, nonprofits, and small businesses.

Currently, UNTOLD Story is engaged with assisting community organizations statewide and nationally go “virtual” with their annual events, and to maintain their social connections with their stakeholders during the coronavirus pandemic.

Teresa Ginger Davis
Managing Partner
UNTOLD Story LLC
Sickle Cell Disease & Rare Disease Advocate
tg.davis@untoldstorymedia.com
(347) 385-8549



Joshua Chasse

PROFILE

Over the course of 15 years Joshua has accrued an exemplary background in sales marketing, event management, & talent management by building relationships with high profile profit and non-profit companies. He's spearheaded various campaigns while simultaneously implementing strategies that decreased their costs and increased their revenue.

EDUCATION

Johnson C. Smith University
BA Sports Management, Minor Marketing, 2014

EVENT EXPERIENCE

- | | |
|--|--------------------------|
| Johnson C. Smith University Commencement
Event Coordinator
Client: Johnson C. Smith University | May 13, 2016 |
| Wade vs. Obando
Corporate Sponsorships, Promotions, & Ticket Sales
Client: Christy Martin Promotions | February 23, 2019 |
| Zab Judah vs. Cledish Sheldin
Sponsorship, Promotions, & Media Coordination
Client: Super Judah Promotions | June 7, 2019 |
| Monroe vs. Montes
Corporate Sponsorships, Promotions, & Ticket Sales
Client: Christy Martin Promotions | June 14, 2019 |
| Palmetta vs. Bryan
Corporate Sponsorships, Promotions, & Ticket Sales
Client: Christy Martin Promotions | August 17, 2019 |
| Lopez vs. Jones: Battle at the Beach
Corporate Sponsorships, Promotions, & Ticket Sales
Client: Christy Martin Promotions | November 1, 2019 |



Career Center of the Southeast National Hiring Events

Director of Sales

Client: Career Center of the Southeast

February 2020-Present

REFERENCES

Kimberly Harris

CEO, Career Center of the Southeast

(704) 677-0749

Zab Judah

Boxer & CEO, Super Judah Promotions

(702) 813-5576

Dee Dee Rosemond

COO, Henschman Music Group

(310) 916-7404



(910) 578-1926



heavybagentertainment@gmail.com



Atlanta, GA



Iowa Correctional
TEACHER OF THE YEAR
2016 - 2017



"Beth is an inspirational teacher who oozes compassion and understanding for her students and also a level of excellence for their learning that is exemplary. Being involved in Beth's webinars for the past five weeks has renewed my passion for teaching and reminded me that the most important part of education is the relationships we have with our students, parents and school staff." Sharon Young, Assistant Principal, Australia

"In a world, where we know as teachers, that it is all about the relationships, you have empowered me to make that my pedagogical priority. Observation and connection as the foundation for improvement and success." Tanya Williams, Australia

Beth Deacon

"Mathematics is the gate and key to science."- Roger Bacon

WORK EXPERIENCE:

Executive Director of Communications

Artificial Intelligence Communications Inc and Phoenix Artificial Intelligence Organization

- Account Manager
- Senior Trainer
- International Relations
- Executive Board Member

August 2017 - Present

Secondary Mathematics Teacher, Keokuk High School, Keokuk. IA

- Technology Leadership Team
- Incorporated Open Up Resources High School Spring Beta Pilot: Piloting Algebra
- Instructs courses in Geometry, Algebra (all levels)
- Developed a K-Stats Program for all algebra students to learn data analysis
- Accompanied students in an algorithm competition at Drake University
Students developed algorithms to pick the top ten college men's basketball tournament wins and placed 9th out of 267 algorithms submitted throughout the state.
- Initiated School Incentive Team Included working with Ed Sheeran's promotion team to receive tickets for students to attend his concert in St. Louis – fully funded by outside resources
Worked with the Good Morning America production team to make a documentary which will include showcasing our students' passions

Speaker - Australia August - September 2020

- Knocking Down the Walls Series
 - Designed and presented this series to a group of educators in Australia.
 - This series includes real stories and ideas of how to connect with students and help make class less stressful for them.
 - Due to the success of the series I will be featured next month in Australia.

August 2014 – August 2017

Correctional Education Teacher, Iowa State Penitentiary Southeastern Comm. College, Burlington, IA

- Instructed HSED/GED curriculum for Maximum Security Offenders at the Iowa State Penitentiary.
- Implemented Successful Managed-Enrollment Program.
- Responsible for following Dept. of Corrections policies and procedures.
- Designed a schedule for the educational program, managing and assigning work to tutors.
- Maintained productive open labs, writing minor reports as required, a school setting conducive to learning.



beth.deacon.author@gmail.com



[914-775-8373](tel:914-775-8373)



7doorsin.com

August 2007 – August 2014

Secondary Mathematics Instructor, Gladstone Area High School, Gladstone, MI

- Instructed courses in Algebra (all levels), Chemistry, Biology and Microsoft Word
- Supervisor for student teacher
- Designed course for ACT Review
- Served on the National Honor Society Board
- Served as Class Advisor for 9th, 10th and 11th grade
- Participated in Algebra for All workshops (years 1 and 2), E-math workshops (years 1 and 2), after school tutoring.
- Successfully wrote and was awarded Hannahville 2% grant for classroom calculators, computer software, iPad, and smart board.
- Researched and developed new program for middle school math resulting in improved scores on testing.

March 2004 – August 2005

Athletic Director/Instructor, Big Bay de Noc School, Cooks, MI

- Developed an Engineering Club for K-12. Over half of the 9-12 student body were participating in this program by the third year.
- Maintained budget, hired and evaluated coaches, scheduled events and referees, maintained athletic policies, attended all sporting events.
- Served as Substitute Principal when administration was out of building
- Instructed courses in Physics, Chemistry, Pre-Calculus, FST, Geometry, Algebra, Math 7, Math 8, IPS, Earth Science, Environmental Science.
- Participated on the Negotiating Team, School Improvement Team, National Honor Society Council, Positive Behavioral Intervention Team, and Crisis Prevention Intervention Team.
- Participant in Co-nect three-year comprehensive school reform model (standard based portfolio assessment, project-based learning, curriculum mapping, rubric assessment, student led conferences, and a variety of technology trainings).
- Served as advisor for Student Forum, Junior Class, Senior Class, and Engineering Club.

EDUCATION:

Master of Arts Degree in Educational Administration and Supervision

Northern Michigan University, Marquette, Michigan - May 2000

- Bachelor of Science Degree
- Michigan Technological University, Houghton, Michigan – November 1992
Major: Mathematics
Minor: Science
- Michigan Professional Teaching Certificate: (EX/DX) Grades 6-12
- Iowa Master Educator License (1015816): 5-12 Mathematics, 5-12 Chemistry
5-12 Biological Science, 5-12 All Sciences

TRAININGS:

- SAMI (Self-Assessment of MTSS Implementation) to develop, implement, and support components of a multi-tiered system of supports and develop actionable implementation plans.
- Illustrative Mathematics Instructional Academy
- Google Drive Systems in Education
- Professional Learning Community (PLC)
- Self-defense, offender restraints, emergency communications, contraband searches, pat downs, gang recognition and operation tactics, situation de-escalation, riot survival tactics, situational awareness.

AUTHOR:

- “Seven Doors In” – Signed with Brown Publishing. This book chronicles my experiences teaching in a maximum-security penitentiary. Having the largest graduation class at this prison has led my story to be optioned and developed into a scripted feature film.
- “Seven Doors Out” – Signed with Purpose Publishing. This eBook is written for parents and teens. It gives students ideas on how to cope with the anxieties of life so they can thrive in high school and beyond. This book will release in October.

CEO and Owner – The 7th Door LLC:

- My company is in the developmental stages. This company will continue to offer workshops to educators all around the world both virtually and in person. Additionally, coaching services will be offered to teens to help them thrive in high school and beyond.

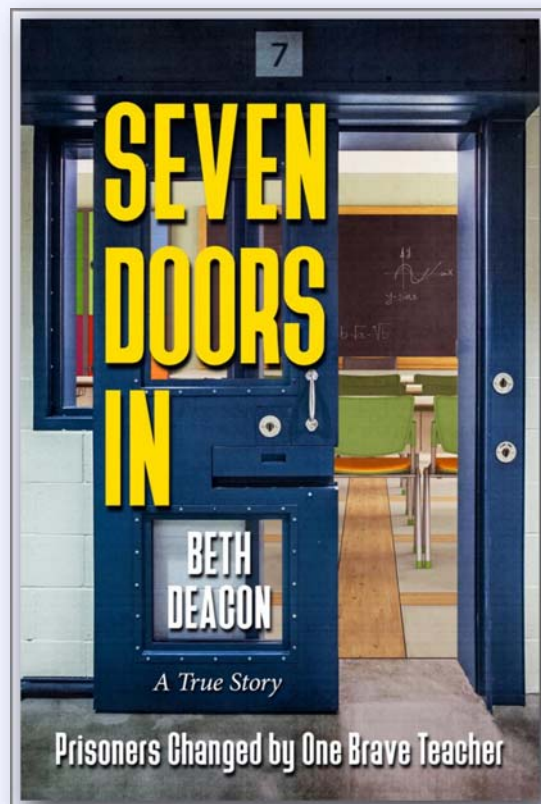
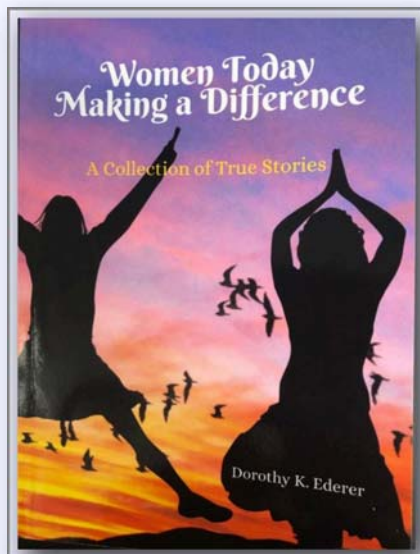
AWARDS AND HONORS:

- Sanford Inspirational Teacher Award Recipient, Iowa, 2018
- Iowa Correctional Teacher of the Year, 2017
- Nominated for the Presidential Award for Excellence in Teaching Mathematics.
- Finalist for the Rosenthal Award. Competed with math teachers all around the world.
- Featured in “Women Today Making a Difference”.

PRESENT/PAST MEMBERSHIPS, VOLUNTEER ACTIVITIES & BOARD AFFILIATIONS

- National Council of Teachers of Mathematics, Iowa Education Association.
- Correctional Education Association.
- Michigan Education Association, National Council of Teachers of Mathematics.

featured in



BE BRAVE ENOUGH TO MAKE A CHANGE



beth.deacon.author@gmail.com



914-775-8373



7doorsin.com

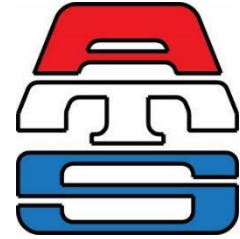
AMJET Turbine Systems, LLC

AFFORDABLE, RENEWABLE POWER

3588 Main Street, Keokuk, Iowa 52632

Phone: (319) 524 0900 Fax: (561)243-0258 Mobile: (561) 926 1587

Website: amjethydro.com E-mail: info@amjethydro.com



AMJET history in Keokuk

Oct. 26, 2020

In August 2009 Amjet Turbine Systems, LLC (ATS) was incorporated in Iowa:

2010—with unsecured loan from Lee County (\$150,000)

2010—unsecured loan from the City of Keokuk, (\$200,000).

2009—2010 The disruptive ATS design concept was developed, designed, patented, peer reviewed and approved for full scale manufacture.

2012— Iowa grant funding (total \$425,000) to build the scale model (ATS-8) to prove out and test this concept at UI's IHR Hydroscience & Engineering Laboratory with mostly Keokuk and Iowa labor. (ALCAR, Inc.) Test was successful.

2013—DOE federal grant funding (based on above success) (\$1,150,000) to design and build the ATS-63, the full-size unit. Turbine/generator unit was completed.

2013—Ongoing contact with several large corporations like Berkshire Hathaway Energy which owns hundreds of hydropower installations around the world, established that they want to see the AMJET turbine tested in real life conditions, like the Brainerd, Minnesota Dam as well as the Keokuk Dam to commit to considering applications on their venues.

2014—Take-over offer by Charlie Helton, wanting to move to N Carolina; offer rejected.

2014—Federal DOE funding application for installation and testing was denied. ATS was facing bankruptcy. ATS was applying for other grants to fill the gap with no luck.

2015—ATS found an investor (Roger Ernst) with capacity to sustain further operation, while searching for a larger investor to take on the ATS-63 to installation and testing on the Brainerd, MN Mississippi Dam. The potential there is the sale of 5 more units on that same dam once the first one is proven successful.

2016—ATS, with funding by Roger Ernst, pays off the Lee County \$150,000 loan.

2016—Shortage of skilled labor forces ATS to operate on a 2-day work week using highly trained workers at the Morse Rubber location.

2017—Shortage of skilled labor forces us to operate on a 2-day work week using highly trained workers at the Morse Rubber location.

2018—Testing of the ATS-63 turbine on the Brainerd, MN Dam provided a wealth of information for improvements. One matter in particular gave us a challenge because there was no precedent for this operating method that took us all of 2019 to solve. The final fix came in March 2020 but the sub-contractor Griffin Industries agreeing to **deliver in June 2020**, was unable to complete the armature segment components because of personnel changes in their factory and the pandemic situation in Wisconsin. We have received the last armature segments **Mid-October 2020**.

2019—1) Shortage of skilled labor forces us to operate again on a 2-day work week using highly trained workers at the Morse facility.

--2) The Fiberglass housing shows problems that need a complete investigation and correction. MM Composite of Mt. Pleasant is our subcontractor manufacturer of these composite parts. They are the main supplier of critical components for Siemens wind mill blades in Ft. Madison and have the facility and the labor to repair and complete the turbine before winter to allow installation in Brainerd Early November. The delays in correcting the problems with the turbine's fiberglass has prevented this from happening.

2019—One of the largest construction companies in the world has expressed an interest in ATS and is making a decision based on discussions and a visit early next year.

2020—The ATS-8, after 2 years of discussion with Ameren UE, the Keokuk dam owner will allow ATS to place the small turbine/generator on the dam for extended time for testing. It has been ready for this test for 1 year while waiting for approval. The follow-up project will to replace each one of the components with 3Dprinted composite components, produced by MM Composite in Mt. Pleasant.

2020—The highly trained employees in the Morse Rubber facility quit in June 2020 citing family problems, leaving ATS with no labor to operate. Two replacement personnel are not capable of taking on the required tasks. The immediate problem is completing the ATS-63 in time for placement of the turbine in the Brainerd Dam before winter season. Due to moving delays this is no longer possible.

MM Composite has offered to move the ATS-63 to their shop to faster assemble the unit (cleaner and full week's skilled Labor) as they have personnel available on 5 day work week. With limited financial resources at this time, the obvious solution was to temporarily move the ATS-63 operation to Mt. Pleasant to have the experienced

engineers in fabricating this type of fiberglass investigate and then to make all corrections to design and fabrication.

2020—If Roger Ernst had not stepped in in 2015, ATS would have been bankrupt and both the unsecured Lee county and Keokuk loans would have never been paid back (total \$350,000 + interest) and lost to the city and county. Rolling over the city loan will ensure the continuation of the payback opportunity for the Keokuk unsecured loan.

Below is attached a power-point presentation explaining the vast improvements over any conventional hydro system the AMJET system provides. What you see in this slide show would not have existed without the Keokuk loan contribution to the cause that became *AMJET so thank you for the opportunity, Keokuk.*

In conclusion: ATS has been faithful to Keokuk to the point of paying off an unsecured loan (Lee County) and turning down a buy-out offer (Charlie Helton). I have spent 10 years of my life and ATS has spent over \$4 million in funds building and testing 2 turbine/generators in Keokuk. We are doing everything we can to make AMJET a financial success and payoff all debts. Since this is a new product, unexpected challenges occur that need to be dealt with, such as fiberglass cracks, over-heating problems labor unavailability and the pandemic disproportionately affecting or sub-contractor Griffin Industries. Measurements and solutions are due before the ATS-63 can be returned to the Brainerd Dam for duration testing. To prepare for this, very specialized skills are needed that relate to the fiberglass components issues. We will continue to keep you updated on all progress we make on these technology challenges.

We are looking forward to the plans for a new industrial park on Carbide Lane and envision setting up an ATS Manufacturing Plant.

With best wishes,

Paul Roos, ATS Managing Member

Paul W. Roos, Managing Member
AMJET Turbine Systems, LLC (ATS)
P.O. Box 278 Keokuk, IA 52632
Ph: 319 524 0900 Cell: 561 926 1587

DISRUPTIVE HYDRO

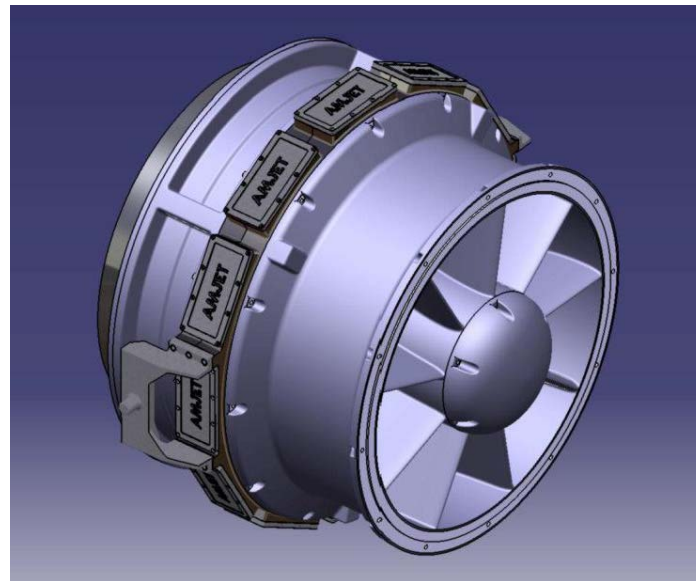
AMJET Turbine Systems, LLC (ATS)

Keokuk, Iowa, USA

www.amjethydro.com

CONCEPT AND PROGRESS REPORT ON CONSTRUCTION OF

ATS LOW HEAD SMALL HYDRO TURBINE SYSTEMS

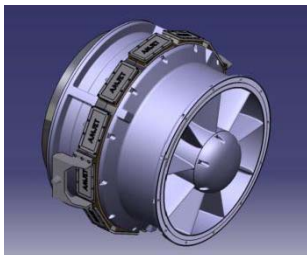


November 2019



IMAGINE A HYDROTURBINE THAT HAS:

- No Wicket Gates or variable runner pitch
- No Mechanical/Hydraulic Governor
- No Powerhouse/Overhead Crane
- No Corrosion
- No Heavy, complicated foundation
- No Separate Generator, Drive Shaft or Gear Box
- No Months' Long Maintenance Shutdowns

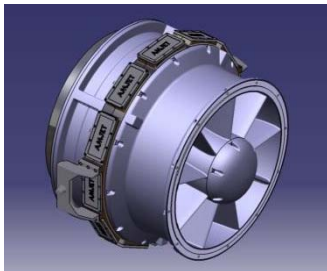


Such a turbine would be a hydro dream come true. All of these points represent avoided cost to the acquisition, installation and operation of the system



ALSO IMAGINE A HYDROTURBINE THAT HAS:

- Electronic Synchronization that is instant
- Electronic Control ensuring optimum (over 80%) turbine efficiency from 25 to 100% turbine output
- Weight and Footprint up to 5X smaller
- Replacement or Overhaul in one day
- In-Line Installations, otherwise impossible
- Easy Adaptation to retrofit locations

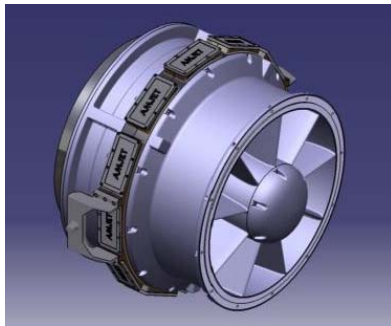


This would be an even bigger hydro dream come true. All of these points additionally lower the cost of installation and operation



IMAGINE FURTHER A TURBINE THAT IS LOWER IN COST:

- Cost of Construction (fewer parts, **one** moving part)
- Cost of Materials (3D printed composite, not metal)
- Cost of Transportation low (ships in container)
- ***Variable speed erases diameter dependency:***
- ***One size unit fits a range of applications***
- ***Turbine/generator is mass producible***

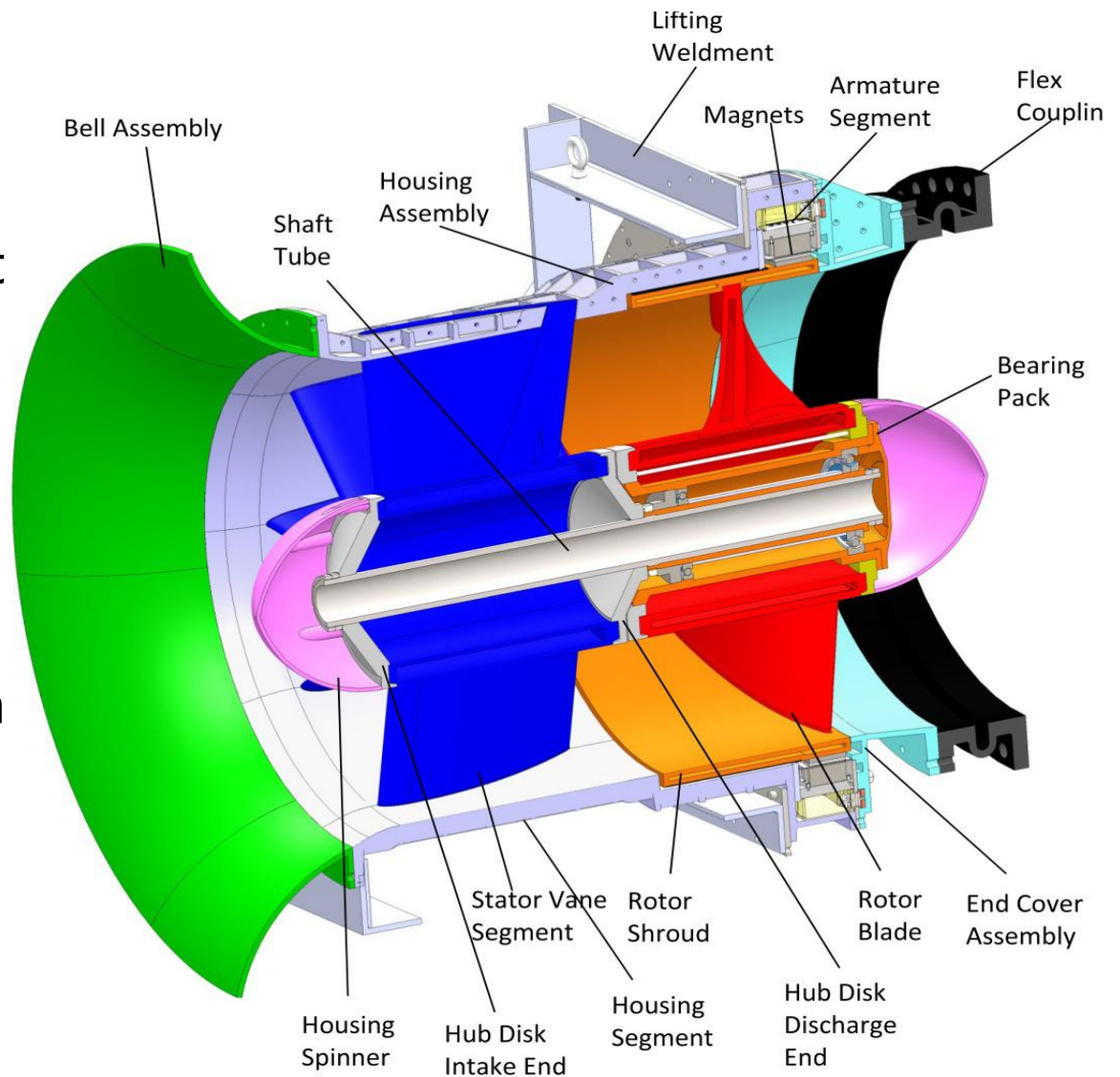


***STOP IMAGINING,
THIS TURBINE IS HERE!!***



DESIGN OF *ATS-63* TURBINE/GENERATOR

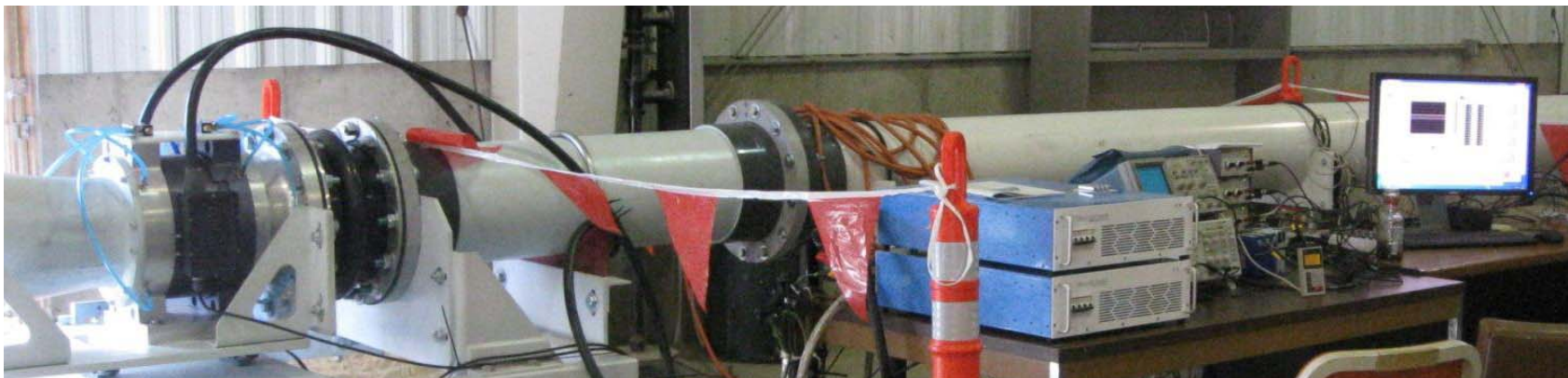
Based on UI-IIHR scale model test results, funding by DOE under SBIR and Iowa State grant funding the *ATS-63* with capacity of up to 2.5MW. It was designed, peer-vetted, approved and built. The initial unit, 600kW, is being tested on the Brainerd, MN Mississippi Dam. The DC generator portion weighs 1.2Tons, a 600kW induction generator weighs 5T



SCALE MODEL TURNED PRODUCTION UNIT

A 1/8 scale model, built by ATS, tested and validated by the University of Iowa's IIHR Hydroscience Lab will be tested on the Keokuk Dam:

- (1)** Need dam test for constant head with varying flow and longer term operation not attainable in a pump-driven laboratory test.
- (2)** Market interest for the ATS-8, (new name for scale model) has been identified. (Power recovery in municipal water works, Micro-turbine/generators for Africa)
- (3)** Test unit to evaluate 3D Printed parts for ATS-8 commercial application under CRADA with Oak Ridge National Laboratories (ORNL).
- (4)** Oak Ridge will test and develop rules to define variable speed turbines, part of CRADA between ORNL and ATS to validate 3D printing and turbine performance. The new **ATS-32** will be developed and directly produced & tested in 3D printed form under this agreement.



8" scale model on test bench at UI-IIHR



ATS ADVANTAGES OVER CONVENTIONAL DESIGN, RECAP (1):

A)—Turbine/Generator Equipment

Variable speed DC power generation provides:

(1) Up to 5x lower weight and footprint, allowing the combination of turbine and generator in one housing of 3D printed composite construction, providing in-line operation at any angle, under water operation and one day overhaul/replacement.

(2) Electronic DC generation, speed control and inverter to grid frequency and voltage. It operates at over 80% hydraulic efficiency across 25 to 100% output range. Inverter provides instant synchronization.

(3) Modular design, selectable output per application at assembly (one diameter fits many applications) and is mass producible.



ATS ADVANTAGES OVER CONVENTIONAL DESIGN RECAP (2):

B)—Dam installation:

Installation cost and time is a fraction of conventional; low environmental impact :

- (1) Low weight, compact turbine with generator in same housing
- (2) Simple foundation or no foundation (in-line pipe suspension)
- (3) In-line flow, simple retrofits or applications
- (4) Pit installation and installations not otherwise possible
- (5) Easily serviceable with dedicated lift equipment
- (6) Under water operation, all angles

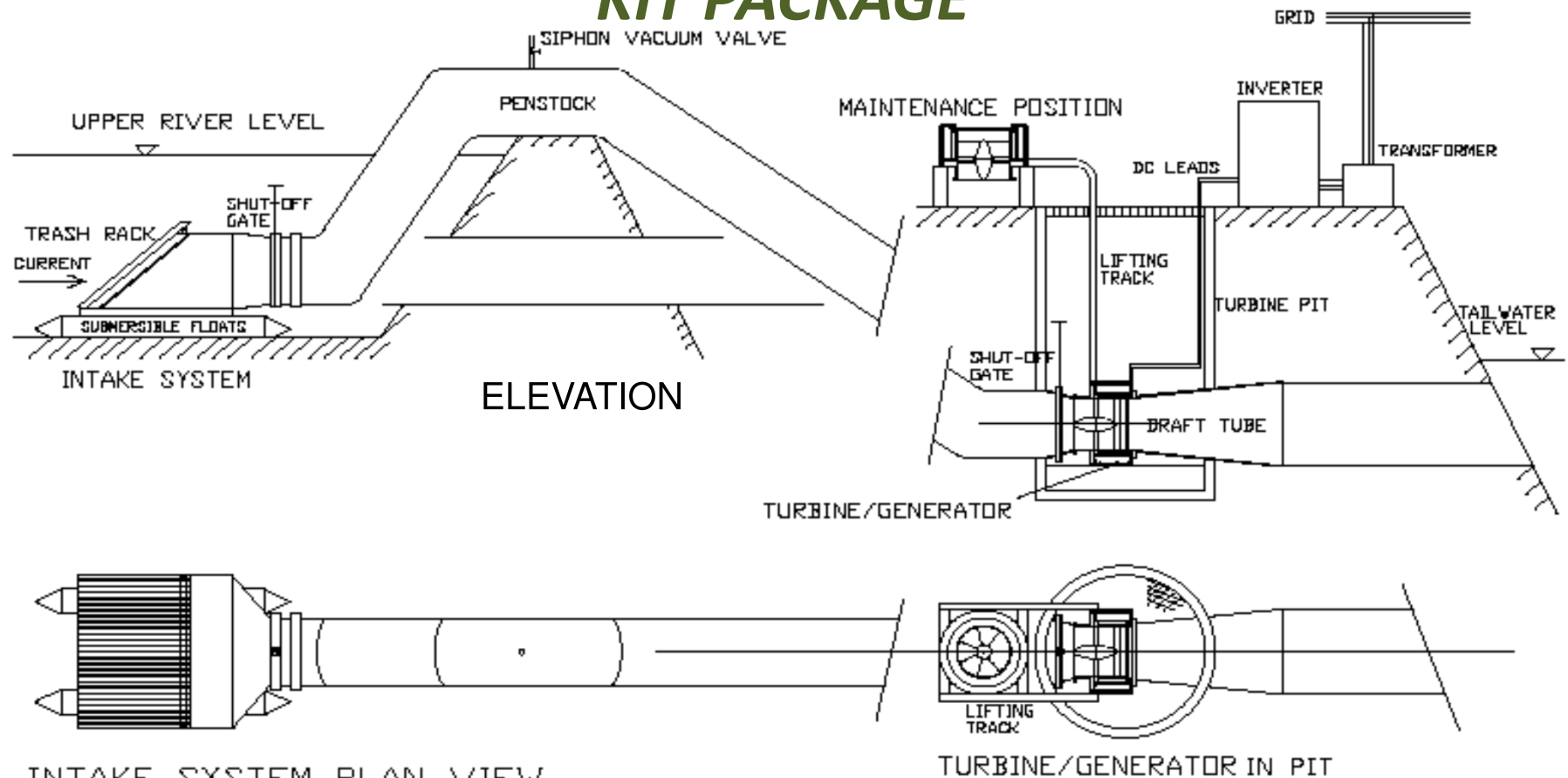
C)—Non-dam Conduit installation:

Placements not otherwise feasible

- (1) In-line flow, low weight (in-line pipe suspension)
- (2) Pit installation, wet or dry
- (3) in-conduit placement, all angles
- (4) Easily serviceable



ATS ADVANTAGES OVER CONVENTIONAL RECAP (3): KIT PACKAGE



INTAKE SYSTEM PLAN VIEW

TURBINE/GENERATOR IN PIT

INCLUDES: -- ATS Prefabricated Intake Assembly with Trash Rack and Shut-off Gate -- Pre-engineered Penstock and Draft Tube – Prefab Turbine Pit with Mounting Points -- Turbine/Generator with lifting track and Electronics Package with 480/680 V 3ph power output



NUMERICAL RESULTS

20 @ ATS-63 Turbine/Generators applied to Keokuk Dam

Cost of Manufacture

The net price of the ATS-63 turbine/generator is \$1500 per kW. The application of the ATS-63 turbine to the Keokuk Dam (38ft Head) results in a per unit output of 2,176kW at 877cfs with 77.34% water-to-wire efficiency. 20 units would produce 43,5MW at 17,500cfs for a total cost of \$65,250,000. It will do this at an estimated Capacity Factor of .75 (lower down time and efficient power). This translates to annual production of 285,000MWh. This cost will drop with volume production.

Cost of Installation

The installation cost is estimated at \$400 per kW and comes out at \$17,400,000. **Total unit and installation cost is \$82,650,000**

LCOE Calculation

The numeric answer is **\$32.2/MWh** (based on 20yrs, CRF=1.5 and operating cost \$150,000/yr. Number will be lower with increased production.



ATS INSTALLATION COMPARISON

Calculation (ATS vs. metallic turbine-generator analysis)

Economic comparison was done to analyze cost differentials between competitive systems (Andritz Hydro and the MJ2 Technologies-VLH and the ATS-63 turbine in multiple-unit installations. The Table below illustrates the economic advantages of ATS hydropower systems over competitive systems based on return-on-investment (ROI) and payback time. *The cost of the competitive equivalent systems was obtained from a quote given to the University of Iowa in 2005 and was also applied to the Oakland Mills Dam because of its similarity; the Quincy cost was obtained from published data by the city of Quincy, IL. **If the net annual income were used totally to pay off the *bond*, the payback could be 7 years.. Note cost/kWh of \$0.036 and \$0.032, close to LCOE \$0.032

Location	Oakland Mills Dam		Iowa City (Burlington Street Dam)		Quincy (Lock and Dams 20, 21 & 22)	
River	SKUNK		IOWA		MISSISSIPPI	
Average head in feet	8		10		9.5	
Proposed installed power	1 MW		1 MW		43 MW	
ATS or competitive system	ATS	ANDRITZ	ATS	ANDRITZ	ATS	VLH
Capacity factor	0.75	0.6	0.75	0.6	0.75	0.6
Megawatt-hours (MWh) per year	6,570	5,256	6,570	5,256	282K	226K
Power wholesale value (\$ per kWh)	0.065	0.065	0.065	0.065	0.065	0.065
Bond amortization time – 5% yield (years)	15	15	15	15	15	15
System estimated cost (millions \$)*	1.9	3.5	1.9	3.8	83	200
Total annual production cost (thousands \$)	239	399	239	428	8,979	22,488
Cost to produce (\$ per kWh)	0.036	0.076	0.036	0.081	0.032	0.085
Income annual power sales, (thousands \$)	427	342	427	342	18,363	17,139
Net annual income (thousands \$)**	188	-58	188	-86	8,421	-5,350
Payback period (years)	10.1	Subsidy Needed	10.1	Subsidy Needed	9.9	Subsidy Needed
Zero-net-present-value ROI	11.05%	-0.18%	11.05%	-0.92%	11.17%	-1.41%
Cost (\$ per kWh) after bond pay-off	\$0.011	x	\$0.011	x	\$0.0056	x



ATS-8 TEST INSTALLATION ON KEOKUK DAM



ATS-8 Turbine/generator ready for assembly on support frame

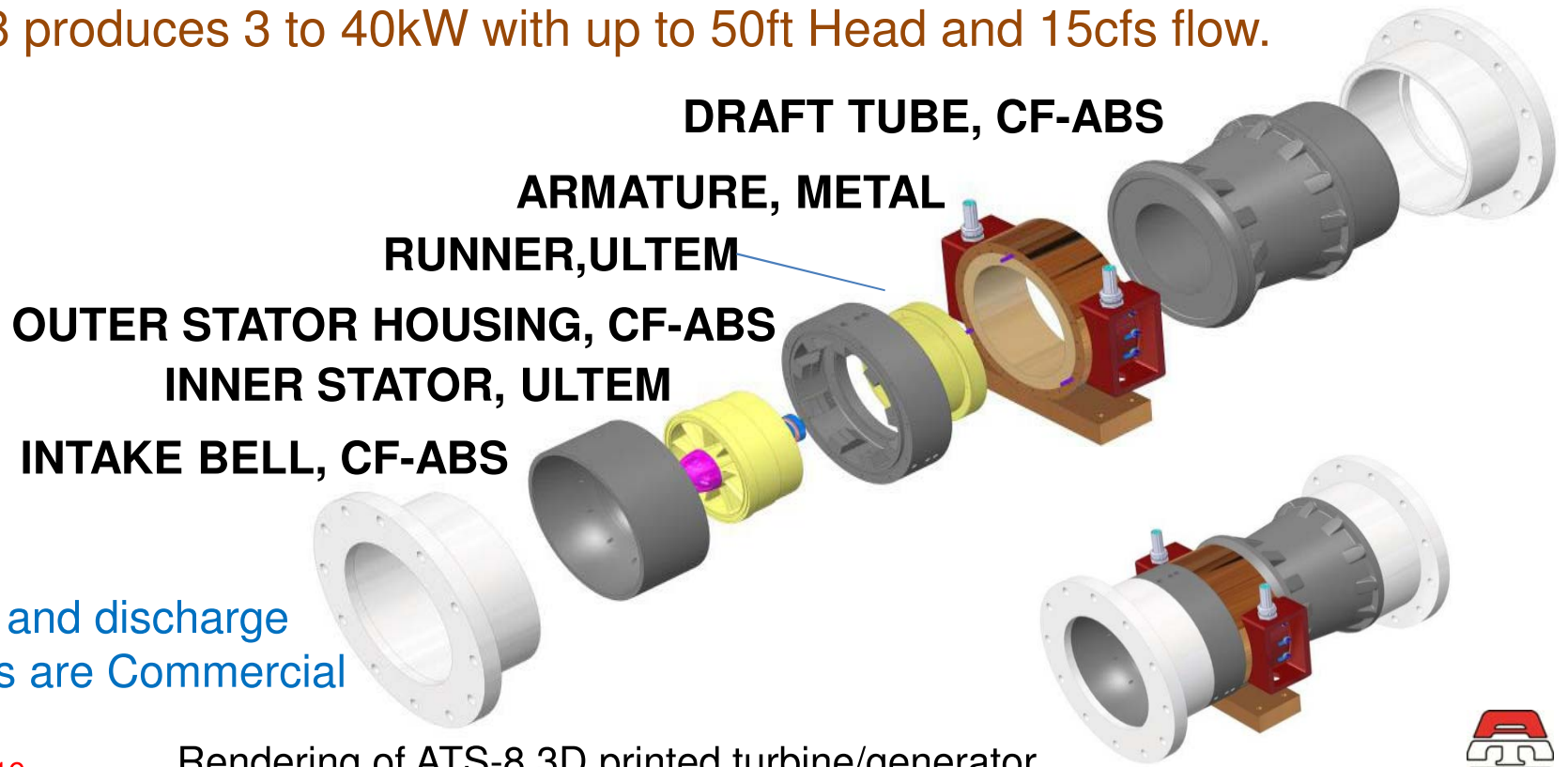


Turbine mounted on support frame ready for test installation on dam



Build and test the ATS-8 turbine/generator produced from 3-D printed composite components (1)

The ATS-8 has been re-designed for 3-D printing. The stronger and smaller parts the RUNNER and INNER STATOR, use ULTEM. The larger and more robust parts, the INTAKE BELL, the OUTER HOUSING and the DRAFT TUBE are printed in CF-ABS (25%Carbon Fiber). The ATS-8 produces 3 to 40kW with up to 50ft Head and 15cfs flow.



Intake and discharge flanges are Commercial PVC



Build and test the ATS-8 turbine/generator produced from 3-D printed composite components (2)

STRATASYS—ULTEM

BAAM—CF-ABS

INTAKE BELL



STATOR INNER HOUSING

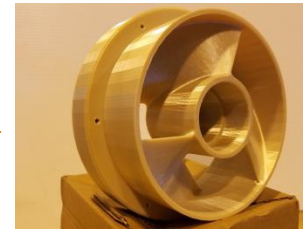


STATOR OUTER HOUSING



COMBINED INNER AND
OUTER HOUSINGS

RUNNER

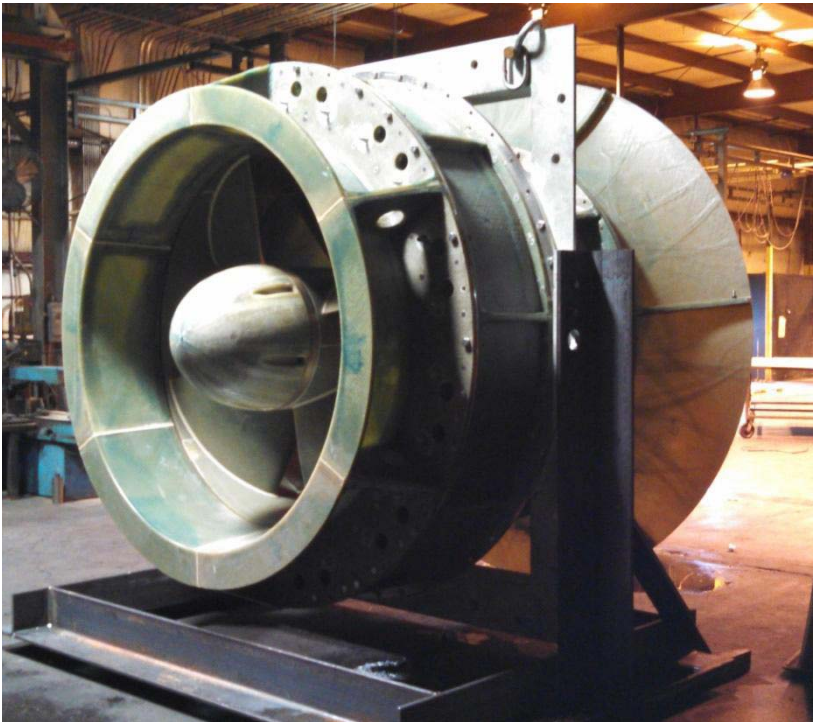


DRAFT TUBE

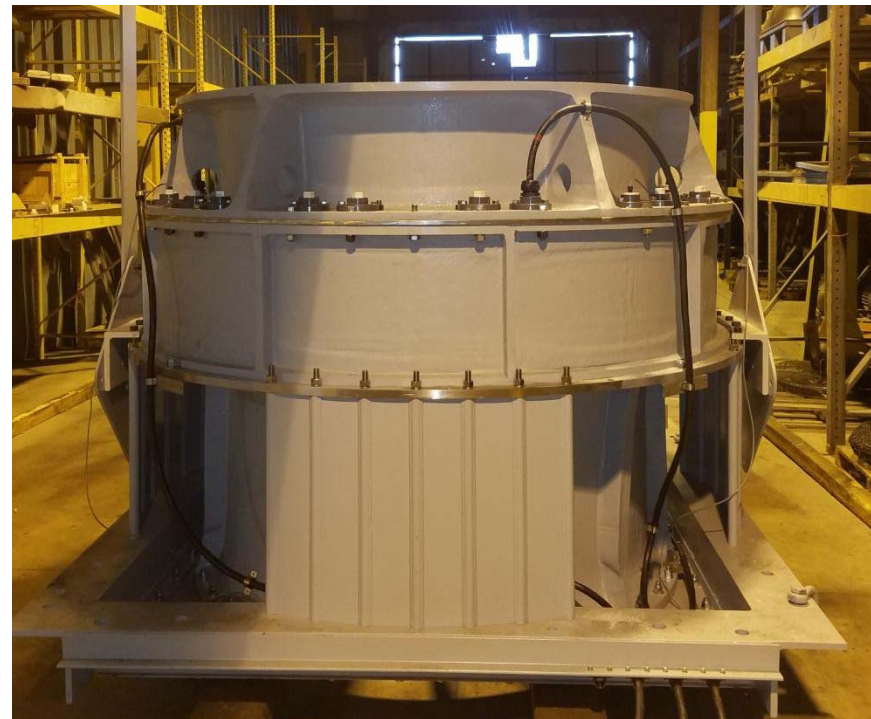


ATS-63 FULL SIZE TURBINE

The turbine/generator as shown in the left picture shows the unit with rotation axis in horizontal position . The rotor is the only moving part on the turbine/generator and contains both turbine blades and the generator permanent Magnets.



Sideways ready for final assembly



Completed Turbine ready for shipment

AMJET Turbine Systems, LLC



ATS-63 INTALLATION

Install *ATS-63* turbine/generator system on the Brainerd MN. Dam in the Mississippi River.



Off-loading turbine on dam



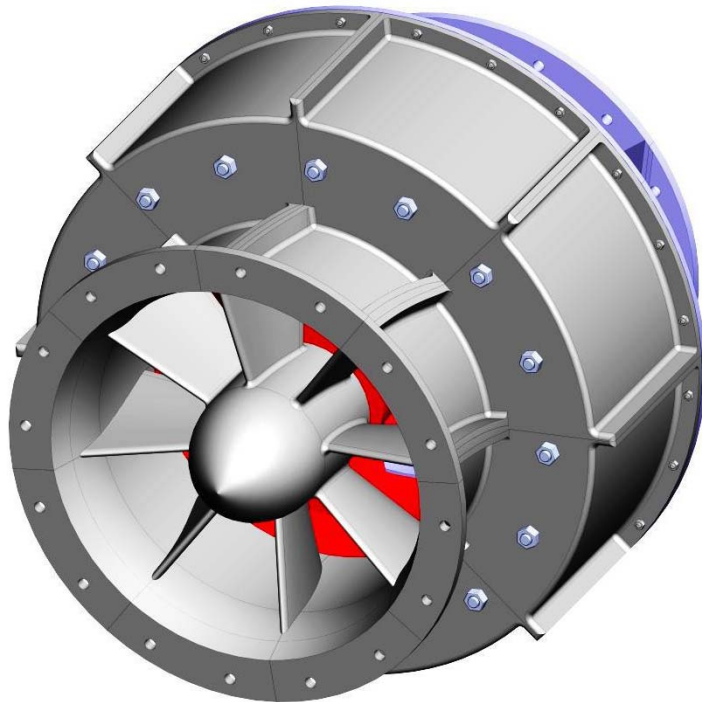
Installation of turbine in pit



ATS-32 INTERMEDIATE TURBINE (in progress)

Build and test the ATS-32 turbine/generator produced from 3-D printed composite components

The ATS-32 is sized to fit the smaller rivers in the US and the world. It produces from 50kW to 850 kW at up to 50ft net head and 250cfs of flow. Construction material: High Strength 25% Carbon Fiber Polymer.

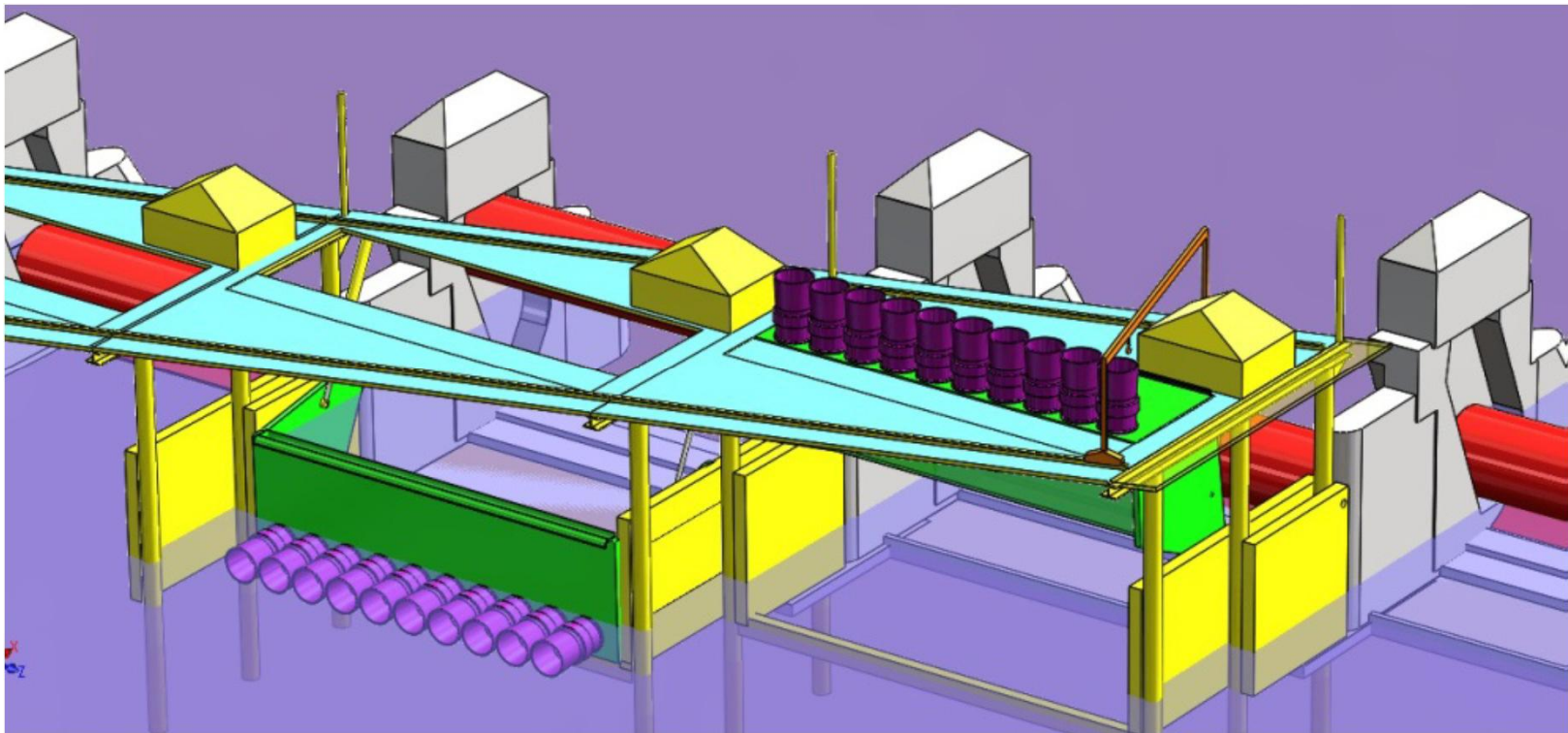


Based on success of the ATS-8 3-D printed turbine tests, the ATS-32 will be built directly of 3-D printed components without using tooling or major machining. It is made directly from CAD-CAM files, allowing fine tuning the component design after initial assembly. Like the ATS-8, it will be tested on the Mississippi Dam In Keokuk, IA. The design is ready for building and testing upon completion of the ATS-8 tests.



ATS-63 MULTIPLE INSTALLATION

ATS has patented a multiple turbine dam installation system for Lock and Dam venues in the Mississippi River and other rivers. We are anticipating funding by a possible DOE grant/municipal power association combination to recover power from major U.S. rivers.



AGENDA
CITY COUNCIL MEETING
November 5, 2020
500 N. 20th Street
6:30 P.M.

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Mayor's Correspondence:
5. Citizen's Request.
6. Consent Agenda.
 - Minutes of the Council Workshop & regular City Council meeting of October 15, 2020;
 - Liquor License for Dr. Get Wells Bar & Grill, 1100 Main Street, effective November 24, 2020 – Class C Liquor License with Catering Privilege, Outdoor Service and Sunday Sales (pending dram);
 - Resolution approving an Urban Revitalization Tax Exemption for Linda Bradley, 2611 Middle Road, attached garage;
 - Motion to pay bills and transfers listed in Register No.'s 5173-5175;
7. Consider resolution amending and correcting Keokuk City Council Resolution No. 140-18 that vacated and disposed of a 66' x 300' platted unimproved portion of Carroll Street between Block 81 & 82 and S. 3rd & S. 4th Streets, original City of Keokuk, Lee County, Iowa.
8. Consider resolution to approve the promotion of Officer Tanner Walden to Sergeant of the Keokuk Police Department.
9. Consider resolution approving Task Order No. 2 agreement for engineering services Keokuk Municipal Airport, Keokuk, Iowa reconstruct runway 14/32 lighting.
10. Consider resolution approving agreement with The SpyGlass Group, LLC.
11. Consider resolution approving the 2020 Annual Finance Report.
12. Motion to set a Special Council Meeting for November 10, 2020 @ 3:00 p.m. at City Hall.
13. Boards & Commissions.
14. Staff Reports:
15. New Business:
16. Adjourn meeting.

MEETING MINUTES
COUNCIL WORKSHOP
October 15, 2020
5:30pm

Present in person: Richardson, O'Connor, Altheide, Payne, Dade, Andrews, Marsden, Bryant. Helenthal entered the meeting at 5:35 p.m.

Present by phone: Dunek entered the meeting at 5:48 p.m.

Absent: None

Staff present in person: O'Donnell, Ludwig, Broomhall, R. Weis, R. Helenthal

Present by phone: Hinton

- 1) Discussed tree planting in city right of way.
- 2) Discussed traffic lights on Main Street at 2028 (Farm & Home entrance) and 2329 Main (Burger King entrance).
- 3) Discussed weight limits on city streets.
- 4) Began a review of the council meeting agenda.
- 5) Adjourned at 6:30 p.m.

MINUTES
CITY COUNCIL MEETING
October 15, 2020
500 N. 20th Street
6:30 P.M.

The City Council of the City of Keokuk met in regular session on October 15, 2020 at 500 N. 20th Street. Mayor Thomas L. Richardson called the meeting to order at 6:30 p.m. There were nine council members present, none absent. Mike O'Connor, Linda Altheide, Ron Payne, Devon Dade, Steve Andrews, Linda Marsden, John Helenthal and Roger Bryant were present in person. Susan Dunek was present by phone. Staff in attendance: City Administrator Cole O'Donnell, City Clerk Jean Ludwig, Public Works Director Robert Helenthal, Community Development Director Pam Broomhall and Bridge, Park, Cemetery and Sanitation Manager Bob Weis were present in person. Police Chief Dave Hinton was present by phone. All measures will be by roll call.

MAYOR'S CORRESPONDENCE: Gave an update on Keokuk Saddle Club improvements at Joyce Park, asked for volunteers for City of Christmas set-up and mentioned the Lake Cooper Haunted House.

Motion made by Helenthal, second by Altheide to approve the agenda, including the consent agenda. (9) AYES, (0) NAYS. Motion carried.

- Minutes of the Airport Commission meeting of September 28, 2020;
- Minutes of the Council Workshop & regular City Council meeting of October 1, 2020;
- Minutes & Certified list of the Civil Service Commission meeting of October 3, 2020;
- Cash Receipts & Treasurer's Report for September, 2020;
- **RESOLUTION NO. 161-20:** Approve a Liquor License for Aldi, Inc., 3379 Main Street, effective October 22, 2020 – Class C Beer Permit with Class B Wine Permit and Sunday Sales;
- **RESOLUTION NO. 162-20:** Approve a Liquor License for Southside Boat Club, 625 Mississippi River Drive, effective October 30, 2020 – Class A Liquor License with Outdoor Service & Sunday Sales;
- **RESOLUTION NO. 163-20:** Approve a Liquor License for Los Tapatios Restaurant, 706 Main Street, effective November 1, 2020 – Class C Liquor License with Sunday Sales;
- Motion to pay bills and transfers listed in Register No.'s 5170-5172;

Mayor Richardson opened the public hearing at 6:35 p.m. on a request to vacate and dispose of public ROW. A public hearing notice was published in the Daily Gate City on Thursday, October 8, 2020.

COMMENTS: Broomhall explained the request by Bruce and Kathy Scott, and that it has been approved by the Planning Commission. Mr. Scott asked about a utility easement and Broomhall said she would check into it.

No further comments were received, Mayor Richardson closed the public hearing at 6:37 p.m.

Motion made by O'Connor, second by Bryant to approve the following proposed **RESOLUTION NO. 164-20:** "A RESOLUTION TO VACATE A 66'X140' PLATTED UNDEVELOPED PORTION OF S. 13TH STREET & CONVEYANCE OF THE SAID STREET TO ABUTTING PROPERTY OWNERS." (9) AYES, (0) NAYS. Motion carried.

Motion made by O'Connor, second by Bryant to approve the following proposed **RESOLUTION NO. 165-20:** "A RESOLUTION TO APPROVE A CONTRACT WITH THE ACCOUNTING FIRM OF ANDERSON, LARKIN & CO. TO PERFORM FISCAL YEAR AUDITS." (9) AYES, (0) NAYS. Motion carried.

Motion made by Altheide, second by Helenthal to approve the following proposed **RESOLUTION NO. 166-20:** "A RESOLUTION CREATING THE POSITION OF AIRPORT MANAGER." (8) AYES, (1) NAY - Dade. Approved 8-1. Motion carried.

Motion made by Helenthal, second by O'Connor to approve the following proposed **RESOLUTION NO. 167-20:** "A RESOLUTION NAMING RAYMOND OTT AS THE MANAGER OF THE KEOKUK MUNICIPAL AIRPORT." (8) AYES, (1) NAY - Dade. Approved 8-1. Motion carried.

Motion made by Helenthal, second by O'Connor to approve the following proposed **RESOLUTION NO. 168-20:** "A RESOLUTION GRANTING EXCEPTION TO EMPLOYEE RESIDENCY REQUIREMENT." (6) AYES, (3) NAYS – Payne, Dade, and Bryant. Approved 6-3. Motion carried.

Motion made by O'Connor, second by Helenthal to approve the following proposed **RESOLUTION NO. 169-20:** "A RESOLUTION ADOPTING TITLE VI/NON-DISCRIMINATION ASSURANCE WITH THE IOWA DEPARTMENT OF TRANSPORTATION ORDER NO. 1050.2A." (9) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, second by Bryant to approve the following proposed **RESOLUTION NO. 170-20:** "A RESOLUTION APPROVING TITLE VI NON-DISCRIMINATION AGREEMENT WITH THE IOWA DEPARTMENT OF TRANSPORTATION." (9) AYES, (0) NAYS. Motion carried.

Motion made by Bryant, second by Altheide to approve the following proposed **RESOLUTION NO. 171-20**: “A RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, second by Marsden to approve the following proposed **RESOLUTION NO. 172-20**: “A RESOLUTION APPROVING THE BY-LAWS OF THE KEOKUK PARK & RECREATION ADVISORY BOARD.” (9) AYES, (0) NAYS. Motion carried.

Motion made by O’Connor, second by Dade to approve the following proposed resolution approving fourth modification agreement to convertible promissory note. After discussion, Helenthal made a motion to table, second by Dade. (9) AYES, (0) NAYS. Approved motion to table 9-0. Motion carried.

BOARDS & COMMISSIONS: O’Donnell reported a vacancy on the Rand Park Pavilion Commission.

Second report on nomination to the Grand Theater Commission of Janice Lindner, Raeann Salter, Stephanie Ewing, Ryals Parker, and Jerry Herr. Three-year term to expire 11/05/2023. (Elsa Pietscher has removed her name from nomination).

Second report on nomination to the Park and Recreation Advisory Board of Ralph Dial and Dick Malloy. Three-year term to expire 11/02/2023

Final report on nomination to the Park and Recreation Advisory Board of Mike Greenslaugh. Term to expire 11/2/2022. Motion to approve by O’Connor. Second by Dade. (9) AYES, (0) NAYS. Motion carried.

STAFF REPORTS: Broomhall reported building permits have been issued for Arby’s and Scooter’s Coffee.

O’Donnell reported on the following: CARES Act, hiring a consultant to assist with FEMA claims, potential S.I.D. Center tenants, search for a new Keokuk Waterworks General Manager and results of city-wide cleanup.

There being no further business, Mayor Richardson adjourned the meeting at 7:38 p.m.

RESOLUTION NO.

WHEREAS, Application has been made by Get Wells Corporation for a Class C Liquor License for Dr Get Wells Bar & Grill, 1100 Main Street; **AND**

WHEREAS, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

WHEREAS, such an investigation has been conducted.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, Get Wells Corporation has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Liquor License with Catering Privilege, Outdoor Service and Sunday Sales for Dr Get Wells Bar & Grill, 1100 Main Street, effective November 24, 2020, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 5th day of November, 2020.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: _____
THOMAS L. RICHARDSON, MAYOR

ATTEST: _____
JEAN LUDWIG, CITY CLERK

RESOLUTION NO.

WHEREAS, The City Council of the City of Keokuk has adopted provisions for Urban Revitalization Tax Exemption and;

WHEREAS, Applications have been submitted;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA, THAT:

An Urban Revitalization Tax Exemption for the following homeowners be approved:

- Linda Bradley, 2611 Middle Road, attached garage

Passed this 5th day of November, 2020.

Thomas L. Richardson, Mayor

Attest: _____
Jean Ludwig, City Clerk

APPLICATION FOR URBAN REVITALIZATION EXEMPTION

Pursuant to the provisions of Iowa Code Chapter 404 and Ordinance 1716 of the City of Keokuk, application is made for an Urban Revitalization Tax Exemption. This application to be filed with the City of Keokuk by February 1, of the assessment year for which the exemption is first claimed, but not later than the year in which all improvements included in the project are first assessed for taxation.

Property Owner Name: **Linda Bradley**

Property Owner Address: **2611 Middle Road**

Address of Residential Property Claimed for Exemption: **2611 Middle Road**

All qualified real estate is eligible to receive a one-hundred percent exemption from taxation on the actual value added by improvements. The exemption is for three years.

- 1. If applicable, describe in detail the new construction for which an exemption is claimed:
28' x 32' attached garage
- 2. If applicable, describe in detail the reconstruction of existing buildings or structures:
- 3. Was prior approval given by the City Council for this exemption?
Yes: (by Res. No. _____) No:
- 4. Estimated costs of the improvements? **\$42,500.00**
- 5. Estimated or actual date of completion? 12-30-2020
- 6. Please provide the names of tenants that occupied the building on April 1, 2001. See Iowa Code Section 404.6 with regard to relocation expenses of tenants.

I hereby swear that the information presented on this application and all attached supporting documents are true, correct and complete.

Linda Bradley
Signature of Applicant

Property Owner
Title

9-25-2020
Date

FOR ASSESSOR USE ONLY

I have examined this application for urban revitalization tax exemption and hereby certify \$ _____ of the 20__ final taxable value qualifies for urban revitalization tax exemption.

Assessor Signature

Date

September 24, 2020

Honorable Mayor, City of Keokuk
P. O. Box 400
Keokuk, IA 52632

Honorable Mayor:

Please accept this application for urban revitalization tax exemption (as adopted by City Ordinance No. 1716) for my improvement project located at **2611 Middle Road.**

As per the guidelines set forth in Section 404, of the Iowa Code, which deals with applying for an exemption, please find in the succeeding paragraphs the following information:

- Nature of the improvement
- Cost of the improvement
- Estimated date of completion
- Tenants that occupied the owner's building on the April 1, 2001
- Elected exemption as prescribed by ordinance

My project is (describe in detail): **28' x 32' attached garage**

The estimated cost of the completed project is **\$42,500.00** and it will be completed on, 12-30-2020

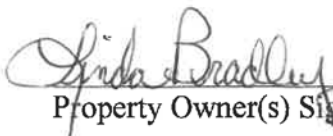
The tenants that now occupy the property are the same tenants that occupied the property on April 1, 2001, or I am the owner-occupant, or:

Because my building is a new building, there were no tenants occupying my building on April 1, 2001.

Upon approval of my application for tax exempt status, the exemption schedule as specified in Section 404.3, subsection 3: ".....qualified real estate is eligible to receive a one-hundred percent exemption from taxation on the actual value added by the improvements. The exemption is for a period of three years."

I hope you find this application acceptable. Please let me know if you need additional information.

Sincerely,


Property Owner(s) Signature

PAYMENT OF THE FOLLOWING CLAIMS FOR THE CITY ARE APPROVED AND CLAIMS FOR THE LIBRARY AND AIRPORT ARE ACKNOWLEDGED FOR THE PURPOSE OF PAYING THE SEMI-MONTHLY BILLS FOR THE COUNCIL MEETING OF NOVEMBER 5, 2020.

REGISTER NO. 5173

ALTORFER INC.	PARTS	\$ 1,195.72
AMI PIPE & SUPPLY	SUPPLIES	\$ 39.35
BEARING HEADQUARTERS CO.	PARTS	\$ 328.60
GATE CITY PUBLISHING	PUBLICATIONS	\$ 116.20
KEOKUK TERMITE & PEST CONTROL	PEST CONTROL	\$ 162.50
GRAY QUARRIES, INC	ROADROCK	\$ 1,220.07
JIM BAIER, INC	PARTS	\$ 546.87
HARTRICK'S LUMBER	SUPPLIES	\$ 330.62
ERIC E. SUTER	SERVICE CALL @ WPC	\$ 130.00
KRICHEL'S ANIMAL HOSPITAL	SERVICE ANIMAL CONTROL	\$ 254.51
RIVER CITY PARTS, INC.	PARTS	\$ 433.65
J & S ELECTRONICS BUSINESS, INC	CONTRACT AGREEMENT	\$ 275.44
S. J. SMITH WELDING SUPPLY	TANK RENTAL	\$ 206.26
IDEAL READY MIX COMPANY, INC	CONCRETE	\$ 874.50
HICKEY CONTRACTING COMPANY	LABOR/MATERIALS 7TH & MAIN	\$ 1,655.00
KEYSTONE LABORATORIES, INC.	TEST SAMPLES	\$ 1,124.40
TASKE FORCE, INC.	TEMPORARY HELP	\$ 2,085.00
BAKER & TAYLOR BOOKS	BOOKS KEOKUK PUBLIC LIBRARY	\$ 992.76
MCFARLAND-SWAN OFFICE CITY	LIBRARY SUPPLIES	\$ 77.95
PETTY CASH-KEOKUK LIBRARY	LIBRARY PETTY CASH	\$ 13.54
HACH COMPANY	LAB SUPPLIES	\$ 251.38
CENTURY LINK	SERVICE	\$ 958.78
GREAT RIVER REGIONAL WASTE	INTEGRATED WASTE SERVICES	\$ 9,683.71
PILOT GROVE SAVINGS BANK	RENT	\$ 3,500.00
MIDLAND SCIENTIFIC, INC	LAB SUPPLIES	\$ 1,450.71
SAFETY-KLEEN	CLEAN REFILL TANKS	\$ 201.60
IOWA DEPT. OF PUBLIC SAFETY	POLICE DEPT TERMINAL BILLING	\$ 300.00
VAN METER INDUSTRIAL	PARTS/SUPPLIES	\$ 714.11
KEOKUK CONTRACTORS, INC	LABOR/MATERIALS	\$ 2,363.45
ELECTRIC PUMP	WPC SUPPLIES	\$ 1,523.84
DIAMOND CONSTRUCTION COMPANY	COLD PATCH	\$ 2,053.90
EWART'S FAB & CUSTOM CUTTING	LABOR/MATERIALS	\$ 1,135.00
GOODYEAR AUTO SERVICE CENTER	TIRES	\$ 592.28
ENDERLE HEATING & A/C COMPANY	LIBRARY REPAIRS	\$ 259.65
HY-VEE, INC.	SUPPLIES	\$ 175.71
FISHER SCIENTIFIC	LAB SUPPLIES-WPC	\$ 569.14
MIDWEST RADAR & EQUIPMENT	POLICE DEPARTMENT	\$ 280.00
VWR INTERNATIONAL	LAB SUPPLIES	\$ 43.78
RAIRDEN AUTO SALVAGE, INC.	TOWING SERVICE	\$ 25.00
NIEMANN FOODS, INC./ACE	SUPPLIES	\$ 901.49
KEOKUK AREA MEDICAL EQUIPMENT	MEDICAL SUPPLIES	\$ 91.10

REGISTER NO. 5174

TERMINAL SUPPLY CO.	MATERIALS/FREIGHT	\$ 639.96
FASTENAL COMPANY	PARTS/SUPPLIES	\$ 286.03
JAMES K. NEFF	LABOR/MATERIALS	\$ 637.41
LABOR DAY MEDIA FUND	LABOR DAY ADVERTISEMENT	\$ 150.00
RAINBO OIL COMPANY	AIRPORT SUPPLIES/MATERIALS	\$ 76.12
KEOKUK FARM & HOME SUPPLY	SUPPLIES	\$ 1,306.10
WISS & WISS EQUIPMENT INC.	PARTS	\$ 282.52
WAL-MART COMMUNITY/GECRB	SUPPLIES	\$ 101.83
TOTAL SOLUTIONS, INC.	IT SERVICES/BACKUP	\$ 1,984.63
DISCOUNT TIRE & SERVICE	TIRES	\$ 211.00
BNSF RAILWAY COMPANY	PROFESSIONAL SERVICES	\$ 3,815.73
POLYDYNE, INC.	POLYMER - WPC	\$ 23,519.80
SYNCB/AMAZON	LIBRARY SUPPLIES	\$ 53.54
DENNIS MCGINNIS	REIMBURSE CDL	\$ 32.00
EMC NATIONAL LIFE COMPANY	INSURANCE PREMIUM	\$ 1,181.15
MEDIACOM	SERVICE	\$ 1,100.06
LCL FARMS INC.	BIO SOLID TRUCKING/SPREADING	\$ 17,510.00
GRAINGER	WPC SUPPLIES	\$ 89.66
IMI EQUIPMENT, LLC	PARTS	\$ 732.95
MELTON'S AUTO,POWER & OUTDOORS	PARTS	\$ 197.05
LEXISNEXIS RISK SOLUTIONS	POLICE DEPT CONTRACT	\$ 134.37
VISA	CARD SERVICES	\$ 2,121.16
DIGITAL ALLY, INC.	POLICE DEPT SUPPLIES/MATERIALS	\$ 850.00
QC ANALYTICAL SERVICES, LLC	TOTAL SOLIDS/FECAL MPN	\$ 455.00
LEE COUNTY TREASURER	TAXES	\$ 225.00
RELIABLE PEST SOLUTIONS	PEST CONTROL	\$ 144.90
BRITE-WAY WINDOW SERVICE	SERVICE KEOKUK PUBLIC LIBRARY	\$ 16.00
GALLS,LLC-CARPENTER UNIFORMS	POLICE DEPT EQUIPMENT/SUPPLIES	\$ 1,521.38
KEOKUK VETERINARY HOSPITAL	ANIMAL SERVICES	\$ 224.28
THOMAS M. JONES JR.	MOW/TRIM @ PUBLIC LIBRARY	\$ 450.00
SEITHER & CHERRY CO.	WPC LABOR/EQUIPMENT/MATERIALS	\$ 1,230.14
TWO RIVERS VETERINARY CENTER	ANIMAL SERVICES	\$ 563.95
MUNICIPAL CODE CORPORATION	ONLINE CODE HOSTING	\$ 650.00
WEST CENTRAL FS INC.	BULK FUEL	\$ 13,568.40
PACE ANALYTICAL SERVICES, INC.	WPC SAMPLE TESTING	\$ 470.00
INTERSTATE BATTERIES OF	BATTERIES	\$ 133.95
VERIZON WIRELESS	CELL PHONE SERVICE	\$ 89.47
WINDSTREAM	SERVICE	\$ 1,011.62
AMERICAN TEST CENTER	ANNUAL SAFETY INSPECTION FIRE	\$ 1,900.00
KURANDA USA	ANIMAL SHELTER SUPPLIES	\$ 200.89
RNJ'S DISTRIBUTION INC.	WATER + FUEL SURCHARGE	\$ 66.90
LIBERTY UTILITIES MIDSTATES	SERVICE	\$ 341.75
DOUG SEABOLD	TOOL ALLOWANCE	\$ 79.17
WhenToWork, Inc.	ONLINE SCHEDULING-LIBRARY	\$ 100.00
DIANNE STANLEY	MONTHLY MANAGER FEE @ GRAND	\$ 342.25

REGISTER NO. 5175

INTERSTATE BILLING SERVICE,INC	PARTS	\$ 1,291.05
ARMSTRONG TRACTOR LLC	PARTS	\$ 382.71
MENKE PROFESSIONAL AUTO PARTS	PARTS	\$ 82.32
JEFFREY JOE HERR	CLEAN/SECURE VARIOUS PROPERTY	\$ 4,620.00
THACHER TREE CARE	TREE REMOVAL	\$ 937.50
RICOH USA, INC.	KEOKUK PUBLIC LIBRARY	\$ 13.97
PROQUEST	FOLD3 LIBRARY EDITION	\$ 1,146.50
VISA	CARD SERVICES	\$ 2,420.87
BROCKWAY MECHANICAL & ROOFING	SERVICE CALL @ GRAND THEATER	\$ 762.18
KEOKUK MILLS, LLC	TARGETED JOBS TAX CREDIT	\$ 4,716.61
ICONNECTYOU	SERVICE	\$ 250.00
TREETOP PRODUCTS CONSOLIDATED	BENCH/FREIGHT	\$ 757.02
DELTA GLOVES	POLICE DEPT GLOVES/FREIGHT	\$ 347.90
AMERICAN ABSTRACT & TITLE	CHECK SHEET	\$ 3,750.00
IMPACT7G	CONSULTANT PROGRAM	\$ 235.00
MIDWEST INDUSTRIAL SERVICES	LABOR/MATERIALS LIGHT POLES	\$ 747.00
UNITYPOINT HEALTH-KEOKUK	MEDICAL SERVICES	\$ 108.00
ANSELL HEALTHCARE PRODUCTS LLC	WPC SUPPLIES	\$ 1,381.60
JAMES F. DENNIS LAW FIRM	PROFESSIONAL SERVICES	\$ 7,466.39
JOSEPH FIERCE	GRAND THEATER JANITORIAL	\$ 206.00
STEVEN R LONG	CITY HALL JANITORIAL SERVICE	\$ 450.00
AC CONTRACTING LLC	LABOR/MATERIALS	\$ 11,229.00
BLUE TOP EXCAVATING	SHOOTING RANGE PAY #5	\$ 16,237.10
IOWA ONE CALL	IOWA ONE CALL CHARGES	\$ 257.00
GOVHR USA	PROFESSIONAL SERVICES	\$ 6,600.00
ADVANTAGE ARCHIVES, LLC	LIBRARY SUBSCRIPTION	\$ 1,050.00
NEWBERRY LANDSCAPING LLC	MOWING VARIOUS PROPERTIES	\$ 240.00
CARRIE MILLER	PORTABLE TOILET RENTAL	\$ 1,085.00
DINGES FIRE COMPANY	FIRE DEPT SUPPLIES	\$ 689.99
BTE GLOBAL LTD LC	MOWING VARIOUS PROPERTIES	\$ 479.60
RAYMOND OTT	REIMBURSE AIRPORT PURCHASE	\$ 22.93
LIVE VOICE	ANSWERING SERVICE	\$ 734.46
NORRIS ASPHALT PAVING	ASPHALT	\$ 1,159.48
BROWWINICK LAW	PROFESSIONAL SERVICES	\$ 31,971.74
SHARED IT INC	POLICE DEPT IT SERVICES	\$ 825.00
ADVANCED RADIOLOGY SC	MEDICAL SERVICES	\$ 2.50
BNSF RAILWAY COMPANY	LEASE	\$ 1,331.91
Accounts Payable Total		\$ 225,924.02



COUNCIL ACTION FORM

Date: October 22, 2020

Presented By: Broomhall

Subject: Amendment/Correction Res. 140-18 Agenda Item: _____

Description:

A plat of survey was completed, filed and recorded after the City Council approved vacation and conveyance of a portion of Carroll Street between blocks 81 and 82 and South 3rd and 4th Streets. The legal description differs on each document and the County Recorder has requested that the resolution be amended to correspond with the plat of survey.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO.

A RESOLUTION AMENDING AND CORRECTING KEOKUK CITY COUNCIL RESOLUTION NO. 140-18 THAT VACATED AND DISPOSED OF A 66' X 300' PLATTED UNIMPROVED PORTION OF CARROLL STREET BETWEEN BLOCKS 81 AND 82 AND SOUTH 3RD AND SOUTH 4TH STREETS, ORIGINAL CITY OF KEOKUK, LEE COUNTY, IOWA.

WHEREAS, on October 4, 2018, the Keokuk City Council adopted Resolution No. 140-18 vacating and conveying a portion of Carroll Street between blocks 81 and 82 and South 3rd and South 4th Streets in the Original City of Keokuk, Lee County, Iowa; and

WHEREAS, a plat of survey was filed and recorded with the Lee County Recorder's office on July 15, 2019, Book 2019 Page 2856, with a detailed survey description that differs from the description used in Resolution 140-18 and the Lee County Recorder's office has requested the descriptions match;

NOW, THEREFORE, BE IT RESOLVED, that the legal descriptions in Resolution No. 140-18 be amended to read as follows,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA: that the legal description in Resolution No. 140-18 be amended to read as follows, is hereby vacated and conveyed to Roquette America, Inc. and all successors in interests as follows: Parcel D, being a part of vacated Carroll Street lying between Blocks 81 and 82 and Southerly side of 4th Street and the Northerly side of 3rd Street in the Original City of Keokuk, Iowa and being more particularly described as follows: Beginning at the Northwesterly Corner of said Block 81; thence Southeasterly 150.02 feet along the Southwesterly line lots 7, 8 and 9 to the Northwesterly Corner of Lot 10 in said Block 81; thence 33.00 feet perpendicular distant Southwesterly to a point on centerline of former Carroll Street; thence Northwesterly 49.69 feet along the centerline of former Carroll Street; thence 33.00 feet perpendicular distant Southwesterly to the Southeasterly Corner of Lot 5 in said Block 82; thence Northwesterly 100.27 feet along the Northeasterly line of Lot 5 and 6 in said Block 82 to the Northeasterly Corner of said Block 82; thence Northeasterly 66.00 feet to the point of beginning, containing 0.19 acres, more or less, being subject to easements of record or by prescription

C.L.M.M. Enterprises L.L.C and all successors in interest as follows: Parcel E being a part of vacated Carroll Street lying between Blocks 81 and 82 and Southerly side of 4th Street and the Northerly side of 3rd Street in the Original City of Keokuk, Iowa and being more particularly described as follows Commencing, as a point of reference, at the Northwesterly Corner of said Block 81; thence Southeasterly 150.02 feet along the Southwesterly line of lots 7, 8 and 9 to the Northwesterly Corner of Lot 10 in said Block 81 and to point of beginning of the following described tract of land; thence 33.00 feet perpendicular distant

Southwesterly to a point on the centerline of former Carroll Street; thence Northwesterly 49.69 feet along the centerline of former Carroll Street; thence 33.00 feet perpendicular distant Southwesterly to the Southeasterly Corner of Lot 5 in said Block 82; thence Southeasterly 200.25 feet along the Northeasterly line of Lots 4, 3, 2 and 1 to the Southeasterly Corner of said Block 82; thence Northeasterly 66.00 feet to the Southwesterly Corner of said Block 81; thence Northwesterly 150.50 feet along the Southwesterly line of Lots 12, 11 and 10 to the point of beginning, containing 0.27 acres, more or less, being subject to easements of record or by prescription.

Passed this 5th day of November, 2020.

Thomas L. Richardson, Mayor

Attest: _____
Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: 10-26-2020

Presented By: Hinton/Ludwig

Subject: Promotion Agenda Item: _____

Description:

Promotion of Officer 1st Class Tanner Walden to Sergeant of the Keokuk Police Department.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: 001-1010-6010 Title: Wages/Full Time Law Enforcement

Amount Budgeted: part of annual wage resolution

Actual Cost: _____

Under/Over: _____

Funding Sources:

General Fund _____

Departments:

Police _____

Is this item in the CIP? YES NO CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Approved a certified list of candidates for the rank of Sergeant

Date

12-6-2018

Recommendation:

APPROVAL

Required Action

ORDINANCE __ RESOLUTION MOTION __ NO ACTION __

Additional Comments:

MOTION BY: _____ SECONDED BY: _____
TO _____

CITY COUNCIL VOTES

VOTES Bryant Dade Dunek Marsden Helenthal Altheide Andrews O'Conner Payne

YES

NO

ABSENT

ABSTAIN

RESOLUTION NO.

**A RESOLUTION TO APPROVE THE PROMOTION OF OFFICER
TANNER WALDEN TO SERGEANT OF THE KEOKUK POLICE
DEPARTMENT**

**BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF
KEOKUK, IOWA:**

THAT, Whereas Officer Tanner Walden has served the Keokuk Police Department with distinction since 2015 and has progressed through the ranks of the department, and

WHEREAS, Officer Walden has met the qualifications required of the rank of Sergeant, and is on the certified list of officers eligible for promotion, and

WHEREAS, Chief David Hinton has recommended that Officer Walden be promoted to the rank of Sergeant to fill a vacancy in the department,

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF KEOKUK, IOWA,** that Officer Tanner Walden be promoted to the rank of Sergeant of the Keokuk Police Department.

Passed and Approved this 5th day of November, 2020.

Thomas L. Richardson, Mayor

Attest – Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: November 5, 2020

Presented By: O'Donnell

Subject: Engineering Agreement Runway 14/32 Lighting Agenda Item: _____

Description:

The lighting on Runway 14/32 is in need of reconstruction. The project has been entered as part of the Airport Five Year CIP and approved by the FAA. The project will be funded through FAA entitlement funds and a USDA grant. This agreement is for the engineering of the project. McClure Engineering is our contracted firm for the airport. Cost of the design is \$68,940.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: 001-2080-6710 Title: Capital Improvements

Amount Budgeted: 680,000

Actual Cost: 68,940 (partial)

Under/Over: _____

Funding Sources:

FAA Entitlement Funds _____

USDA Grant _____

Departments:

Airport _____

Is this item in the CIP? YES NO CIP Project Number: AIRP-21-02

RESOLUTION NO. _____

**RESOLUTION APPROVING TASK ORDER NO. 2 AGREEMENT FOR
ENGINEERING SERVICES KEOKUK MUNICIPAL AIRPORT, KEOKUK,
IOWA RECONSTRUCT RUNWAY 14/32 LIGHTING**

WHEREAS, the Five-Year Airport Capital Improvement Plan has identified the runway lighting on runway 14/32 as being in need of reconstruction; and

WHEREAS, said Five Year Airport Capital Improvement Plan has been submitted to and approved by the Federal Aviation Administration; and

WHEREAS, design of said reconstruction is ready to proceed.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF KEOKUK, STATE OF IOWA: that Task Order No. 2 Agreement for Engineering Services Keokuk Municipal Airport, Keokuk, Iowa, Reconstruction of Runway 14/32 Lighting is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is authorized to sign said agreement on behalf of the City of Keokuk.

PASSED, APPROVED, AND ADOPTED this 5th day of November, 2020.

Mayor Thomas L. Richardson

ATTEST:

Jean Ludwig, City Clerk

Project No. KEO-2513006-02
 Project Name: Keokuk Municipal Airport: Reconstruct Runway 14/32 Lighting - Design and Bidding
 Project Manager: Andy Maysent, PE

**TASK ORDER NO. 2
 AGREEMENT FOR ENGINEERING SERVICES
 KEOKUK MUNICIPAL AIRPORT, KEOKUK IOWA
 RECONSTRUCT RUNWAY 14/32 LIGHTING**

This **TASK ORDER NO. 2**, made on the _____ day of _____, 2020, under the terms and conditions established in the **MASTER AGREEMENT**, dated the 22nd day of November, 2019, by and between **McClure Engineering Company, of Clive, Iowa** (herein referred to as "**Engineer**") and **the City of Keokuk, Iowa** (hereinafter referred to as "**Owner**"). Services shall be performed per the fees, terms and conditions outlined in this Task Order. The Engineer shall provide engineering design and bidding services at the request of the **Owner** which consists of the items listed below, located at the **Keokuk Municipal Airport in Keokuk, Iowa**.

PROJECT DESCRIPTION:

**DESIGN AND BIDDING SERVICES
 RECONSTRUCT RUNWAY 14/32 LIGHTING
 FAA AIP 3-19-0050-024 (FY21)
 KEOKUK MUNICIPAL AIRPORT, KEOKUK, IOWA**

1. The **Owner** shall provide information, which shall set forth the **Owner's** objectives, schedule, constraints, budget with reasonable contingencies and other applicable criteria. (See Exhibit 'C' for **Owner's** responsibilities).
2. The **Engineer** shall prepare, for approval by the **Owner**, Plans and Specifications, Construction Documents and provide the following services, including:

Item	Included	Not Included
100. Preliminary Planning and Reports		
1. Preliminary Planning and Reports	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Project Concepts	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Capital Improvement Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Evaluation of Alternatives for Improvement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Master Planning Design/Concepts	<input type="checkbox"/>	<input checked="" type="checkbox"/>
200. Existing Conditions		
1. Data Gathering/Inventory	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Existing Condition Drawings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Storm Sewer Televising	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Geographical Information Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Environmental Assessment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Airspace Obstruction Survey	<input type="checkbox"/>	<input checked="" type="checkbox"/>
300. Airport Improvement Program (AIP) Grant Administration		
1. Prepare AIP Grant Application	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Prepare AIP Sponsor Certifications	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Prepare AIP Invoice Summary & assist Owner with monthly reimbursement requests	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Prepare AIP Sponsor Quarterly Performance Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Prepare AIP Financial Reports (SF-271 and SF-425 forms)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Update 3-year DBE Program (FY19-FY21)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
400. Preliminary Design		
1. Conduct Project Kickoff Meeting via teleconference. Prepare agenda and distribute minutes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Confirm Scope, Extent and Character of the Project:		
• Final Design Criteria	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Field Surveys to Determine Conditions Meetings/Data Gathering/Site Visits (to determine condition of runway and taxiway lighting, signage, electrical vault, NAVAIDs)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Pre-trip preparation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Post trip processing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Develop Construction Item List	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Review Project Questions and Issues	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Building Layouts	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Operation and Maintenance Concepts	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Utility Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Project Limits Exhibit	<input checked="" type="checkbox"/>	<input type="checkbox"/>
435. Soil Boring Coordination		
1. Prepare Geotechnical Scope of Work and submit to Geotechnical Firm	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Review Geotechnical Scope/Fee Proposal and coordinate contract approval with Owner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Coordinate field exploration with Owner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Review Geotechnical Report and provide comments	<input type="checkbox"/>	<input checked="" type="checkbox"/>

3. Payment to the **Engineer** shall be made on the following basis:

Section 3.1: Basis of Compensation

<input type="checkbox"/>	100.	Preliminary Planning and Reports	Lump Sum	\$	
<input type="checkbox"/>	200.	Existing Conditions	Lump Sum	\$	
<input checked="" type="checkbox"/>	300.	Airport Improvement Program (AIP) Grant Administration	Lump Sum	\$	1,950
<input checked="" type="checkbox"/>	400.	Preliminary Design	Lump Sum	\$	6,060
<input type="checkbox"/>	435.	Soil Boring Coordination	Lump Sum	\$	
<input checked="" type="checkbox"/>	500.	Final Design	Lump Sum	\$	
		A. 30% Design	Lump Sum	\$	7,350
		B. 90% Design Phase	Lump Sum	\$	23,290
		C. Issued for Bid (100%) Phase	Lump Sum	\$	2,860
<input checked="" type="checkbox"/>	504.	Construction Permits	Lump Sum	\$	840
<input type="checkbox"/>	600.	Construction Administration	Lump Sum	\$	
<input checked="" type="checkbox"/>	602.	Advertise, Bidding, Contract Award	Lump Sum	\$	7,950
<input type="checkbox"/>	603.	Quality Assurance Testing Coordination	Lump Sum	\$	
<input type="checkbox"/>	650.	Resident Project Representative	Cost + Fixed Fee (NTE)	\$	
<input checked="" type="checkbox"/>	700.	Topographic Survey	Lump Sum	\$	6,550
<input type="checkbox"/>	760.	Construction Staking	Lump Sum	\$	
<input type="checkbox"/>	800.	Project Closeout	Lump Sum	\$	
<input checked="" type="checkbox"/>	850.	Project Management and Coordination	Lump Sum	\$	3,090
<input checked="" type="checkbox"/>	960.	Subconsultants (Electrical Engineering)	Lump Sum	\$	9,000
				SUBTOTAL \$	68,940

3.1.1 For performing the Services identified within the Scope of Services, the **Owner** shall pay the **Engineer** a lump sum amount in accordance with Section 3.1.

3.1.2 The lump sum includes compensation for the Services, Subconsultant costs, if any, and appropriate factors for labor, overhead, profit, and Reimbursable Expenses.

3.1.3 Although the **Engineer** recognizes and accepts the ordinary risks and/or benefits of a lump sum fee structure, the parties agree to negotiate an adjustment of the lump sum amount if there has been, or is to be, a material change in the: (a) scope, complexity or character of the Services or the Project; (b) conditions under which the Services are required to be performed; or (c) duration of the Services, if a change in the Schedule warrants such adjustment in accordance with the terms of this Agreement.

Section 3.2: Additional Services

3.2.1. Any services rendered by the **Engineer** beyond those described in the Scope of Services shall be compensated on a lump sum basis as set forth in Section 3.1.

3.2.2. The **Engineer's** estimate of the amount that will become payable for Additional Services is only an estimate. If it becomes apparent that this estimated compensation amount will be exceeded, the **Engineer** and **Owner** shall mutually negotiate in writing to additional compensation exceeding said estimated amount.

Section 3.3: Other Payment Provisions

3.3.1 Progress Payments: Payment to the **Engineer** shall be made on a monthly basis, within 30 days of invoice for work completed to date. Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded and shall include costs for attorney fees and other collection fees related to collecting fees for service. The amounts due for Additional Services will also be invoiced monthly.

3.3.2 Reimbursable Expense Definition: Reimbursable expenses include, but are not limited to, transportation, subsistence, reproduction of reports, drawings, specifications, and other Project documents, courier services, materials, supplies, equipment rental and other costs specific to the Project.

4. The **Engineer** shall perform the Services and deliver the related Documents (if any) according to the schedule outlined in Exhibit 'G' and as follows:
- The Project Kickoff Meeting shall be conducted within thirty (30) calendar days of receipt of Notice to Proceed or executed Agreement from the **Owner** whichever date comes later.
 - Within one hundred and twenty (120) calendar days from Notice to Proceed or executed Agreement from **Owner**, the **Engineer** shall submit 90% level plans sheets, specifications, and design report narrative whichever date comes later.
 - Issued for Bid plans and specifications shall be submitted to the **Owner** within thirty (30) calendar days of conducting the final review meeting and receipt of final review comments from the **Owner** and FAA.
 - Sponsor Certifications for Consultant Selection, Project Plans and Specifications, and Construction/Equipment Contracts shall be submitted to the **Owner** within ten (10) calendar days of the submittal of the Issued for Bid plans and specifications.
 - The bid opening shall be conducted within thirty (30) calendar days of **Owner** and FAA authorization to bid.
 - Bid tabulation shall be submitted to the **Owner** within three (3) business days of the bid opening.
5. This Agreement represents the entire and integrated Agreement between the **OWNER** and the **ENGINEER**.

	Included	Not Included
Exhibit 'A' Hourly Rate Schedule	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Exhibit 'B' ACIP Data Sheets/Preliminary Cost Estimate/Lists of Deliverables	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exhibit 'C' Owner's Responsibilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exhibit 'D' Duties, Responsibilities and Limitations of Authority of the Resident Project Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Exhibit 'E' Federal Provisions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exhibit 'F' Estimated Costs for Consultant Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exhibit 'G' Project Schedule	<input checked="" type="checkbox"/>	<input type="checkbox"/>


SPECIAL INSTRUCTIONS:

Project does not include the replacement or modification of the electrical vault room.

**OWNER: City of Keokuk
Keokuk, Iowa**

**ENGINEER: McClure Engineering Company
Clive, Iowa**

By: _____

By:  _____

Name: _____

Name: Andrew Maysent, P.E. _____

Title: _____

Title: Aviation Team Leader _____

EXHIBIT 'B'

ACIP DATA SHEET / PRELIMINARY OPINION OF PROBABLE COSTS / LIST OF DELIVERABLES

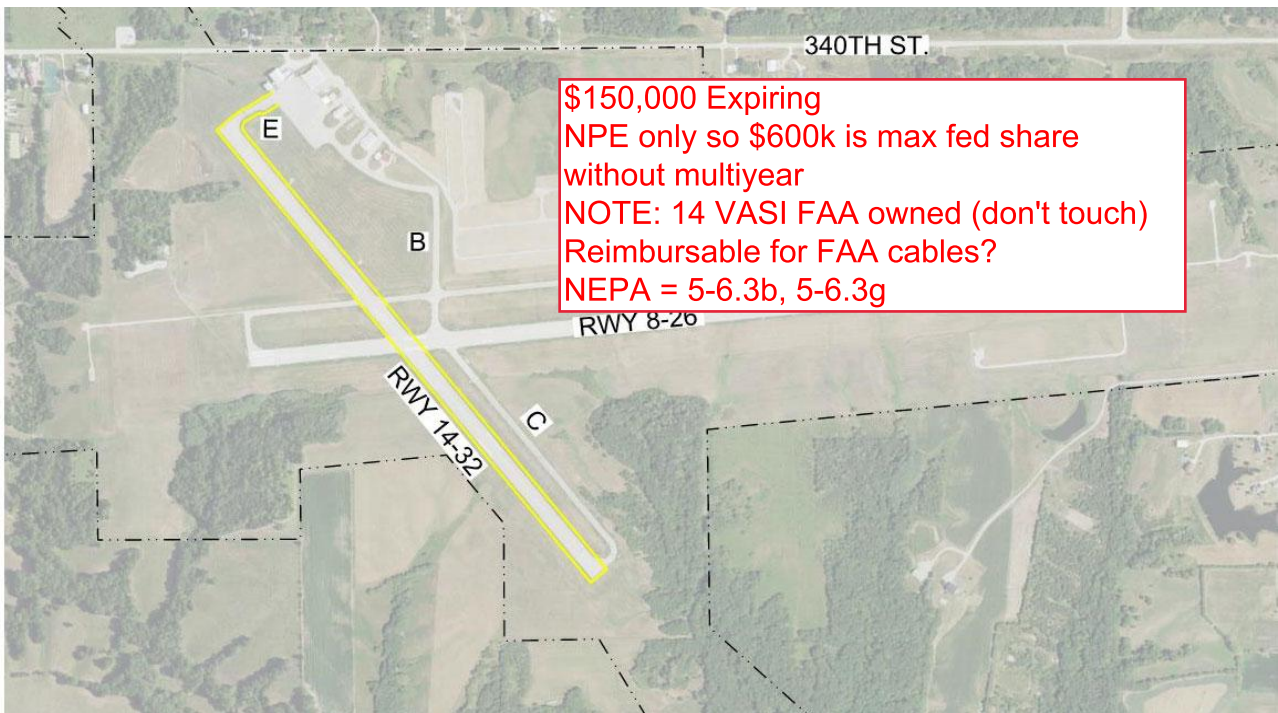
FEDERAL AVIATION ADMINISTRATION

CIP DATA SHEET

CAPITAL IMPROVEMENT PROGRAM (CIP)
AIRPORTS DIVISION - CENTRAL REGION

SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION			
Airport Name, LOCID, City, State:	Keokuk Municipal Airport (EOK)		
AIP Project Type:	Reconstruct Runway 14/32 Lighting		
Local Priority:	1	Federal Share:	\$599,850
FFY Requested:	FY21	State Share	
Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing that clearly identifies the scope of the project.		Local Share:	\$66,650
		Total Project Cost:	\$666,500

Scope:



Justification:

The lighting system for Runway 14-32, has served it's useful life and is in need of replacement. The project will replace the existing edge lights and direct buried cable with new LED lights and a conduit system for the cable. The project also includes the removal of the Runway 14 VASI and Runway 32 PAPI system and replacement with a new PAPI system.

Date of Approved ALP with Project Shown 3/4/2011
Environmental Determination 5-6.4.f
Date of Pavement Maintenance Program June 2018

SPONSOR SIGNATURE BLOCK

Signature:		Date:	July 21, 2020
Printed Name:	Cole O'Donnell	Title:	City Administrator
Phone Number:	319-524-2050	Email:	codonnell@cityofkeokuk.org

OPINION OF PROBABLE PROJECT COST

PROJECT: Rehabilitate Runway 14/32 Lighting
AIRPORT: Keokuk Municipal Airport, EOK, Keokuk, Iowa
DATE: July 20, 2020

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	COST/UNIT	COST
GP-50-1	CONSTRUCTION STAKING	1	LS	\$7,500.00	\$7,500.00
GP-105-1	MOBILIZATION	1	LS	\$40,000.00	\$40,000.00
GP-105-2	TRAFFIC CONTROL	1	LS	\$5,000.00	\$5,000.00
P-156-2	STORMWATER POLLUTION PREVENTION PLAN (SWPPP) PREPARATION AND MANAGEMENT	1	LS	\$2,500.00	\$2,500.00
T-901-1	SEEDING AND FERTILIZING	5	AC	\$3,000.00	\$15,000.00
T-908-1	MULCHING	5	AC	\$2,000.00	\$10,000.00
L-105-1	REMOVE RUNWAY/TAXIWAY LIGHTS	96	EA	\$250.00	\$24,000.00
L-105-2	REMOVE EXISTING RWY 14 REIL	1	LS	\$1,500.00	\$1,500.00
L-105-3	REMOVE EXISTING RWY 32 REIL	1	LS	\$1,500.00	\$1,500.00
L-105-4	REMOVE EXISTING RWY 32 PAPI	1	LS	\$1,500.00	\$1,500.00
L-105-5	REMOVE EXISTING RWY 14 VASI	2	LS	\$1,500.00	\$3,000.00
L-105-6	REMOVE CONSTANT CURRENT REGULATOR	1	LS	\$1,000.00	\$1,000.00
L-108-1	NO. 8 AWG, 5kV, L-824, TYPE C, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT	10,000	LF	\$1.50	\$15,000.00
L-108-2	NO. 6 AWG, 600V, USE CABLES, INSTALLED IN DUCT BANK OR CONDUIT	7,500	LF	\$2.00	\$15,000.00
L-108-3	NO. 6 BARE COUNTERPOISE WIRE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT, INCLUDING GROUND RODS AND GROUND CONNECTORS	8,700	LF	\$2.25	\$19,575.00
L-108-4	NO. 1/0 AWG BARE COPPER GUARD WIRE, INSTALLED IN TRENCH, INCLUDING GROUND RODS AND GROUND CONNECTORS	4,000	LF	\$3.40	\$13,600.00
L-108-5	SYSTEM TESTING	1	LS	\$1,500.00	\$1,500.00
L-109-1	L-828 CONSTANT CURRENT REGULATOR, 15KW, DRY TYPE, STYLE 1, 3-STEP	1	LS	\$15,000.00	\$15,000.00
L-109-2	MISC. VAULT MODIFICATIONS	1	LS	\$10,000.00	\$10,000.00
L-110-1	2" SCHEDULE 40 PVC CONDUIT IN TRENCH (RWY 14/32 CIRCUIT)	8,800	LF	\$3.00	\$26,400.00
L-110-2	2" SCHEDULE 40 PVC CONDUIT IN TRENCH (PAPI 14)	1,800	LF	\$3.00	\$5,400.00
L-110-3	2" SCHEDULE 40 PVC CONDUIT IN TRENCH (PAPI 32)	3,700	LF	\$3.00	\$11,100.00
L-110-4	(1) 2" SCHEDULE 80 PVC CONDUIT, DIRECTIONAL BORED	820	LF	\$20.00	\$16,400.00
L-115-1	ELECTRICAL JUNCTION STRUCTURES	30	EA	\$800.00	\$24,000.00
L-115-2	COMPOSITE HANDHOLE (DIVIDED)	1	EA	\$2,000.00	\$2,000.00
L-125-1	INSTALL L-849 (LED) RUNWAY END IDENTIFIER LIGHT SYSTEM	2	EA	\$15,000.00	\$30,000.00
L-125-2	INSTALL PAPI SYSTEM	1	EA	\$25,000.00	\$25,000.00
L-125-3	INSTALL L-861 BASE-MOUNTED RUNWAY EDGE LIGHT	40	EA	\$1,000.00	\$40,000.00
L-125-4	INSTALL L-861E RUNWAY MEDIUM INTENSITY THRESHOLD/END LIGHT	24	EA	\$1,000.00	\$24,000.00
L-125-5	INSTALL L-861T MEDIUM INTENSITY TAXIWAY EDGE LIGHT	32	EA	\$900.00	\$28,800.00
L-125-6	INSTALL L-858 AIRPORT GUIDANCE SIGN ON CONCRETE BASE	8	EA	\$5,000.00	\$40,000.00
L-125-7	LOCATION AND PROTECTION OF EXISTING CABLES AND TEMPORARY CIRCUITS	1	LS	\$5,000.00	\$5,000.00
L-125-8	REMOVE AND REPLACE L-854 INTERFACE PANEL	1	LS	\$2,575.00	\$2,575.00
L-125-9	REMOVE AND REPLACE L-954 RADIO RECEIVER	1	LS	\$3,000.00	\$3,000.00
L-125-10	SPARE PARTS	1	LS	\$10,000.00	\$10,000.00
TOTAL ESTIMATE OF PROBABLE CONSTRUCTION COST					\$520,850.00
GEOTECHNICAL INVESTIGATION					N/A
TOPOGRAPHIC SURVEY					\$6,500.00
DESIGN PHASE ENGINEERING					\$50,000.00
BIDDING PHASE					\$10,000.00
CONSTRUCTION ADMIN/OBSERVATION					\$60,000.00
SPONSOR ADMINISTRATION					\$650.00
QA MATERIAL TESTING (EST.)					\$5,000.00
FAA INSTRUMENT APPROACH PROCEDURE DEVELOPMENT					N/A
FAA FLIGHT INSPECTION					\$13,500.00
TOTAL ESTIMATE OF PROBABLE PROJECT COST					\$666,500.00

Table 1. Estimated Project Drawings

Sheet Title	# Sheets	30%	90%	IFB (100%)
Cover Sheet	1		X	X
General Legend, Abbreviations, Quantities	1		X	X
General Airport Notes	1		X	X
General Airport Layout Plan	1		X	X
Geometric Layout and Survey Control Plan	1		X	X
Safety and Phasing Plans	2		X	X
Safety Details	1		X	X
Electrical Demolition Plans (2 sheets)	2		X	X
Runway 14/32 Lighting Layout Plan (2 sheets)	2	X	X	X
Runway 14/32 Proposed Wiring Plan (2 sheets)	2		X	X
Homerun Wiring Plan	1		X	X
Existing Electrical Vault Plan	1		X	X
Misc. Electrical Detail Sheets (4 sheets)	4		X	X
Guidance Sign Schedule and Details	1		X	X
PAPI and REIL Layout Plan	1		X	X
PAPI and REIL Details	2		X	X
Total	24	2	24	24

Note: For 30% submittal, a lighting layout plan, a construction cost estimate, and project budget will be submitted.

Table 2. Estimated Specifications

Front End Specifications	
Cover	
Engineering Seals	
Table of Contents	
Notice of Public Hearing and Letting	
Instruction to Bidders	
Schedule of Prices	
DBE Commitment	
Buy American Forms	
Bid Bond	
Contract/Performance Bond/Payment Bond	
Notice of Award/Notice to Proceed/Acceptance	
Insurance Requirements	
Pay Estimate/Change Order/Release by Claimants	
Special Provisions	
Wage Rate Determination	
General Provisions	
General Notes/Project Meetings/Construction Progress Schedules	
Technical Specifications	
P-610: Structural Portland Cement Concrete	
T-901: Seeding	
T-905: Topsoiling	
T-908: Mulching	
L-105: Electrical Demolition	
L-108: Electrical Cable	
L-109: Vault Details	
L-110: Electrical Duct	
L-115: Electrical Manholes and Junction Structures	
L-125: Airfield Lighting Fixtures	
Appendix	
Approved Construction Safety Phasing Plan (CSPP)	
FAA Advisory Circulars (150/5370-2, 5340-1)	

Table 3. Deliverables

	30% Submittals		90% Submittals				IFB (100%) Submittal		
	Plans Half	List of Specs	Plans		Spec. Book	Eng. Report	Plans		Spec. Book
			Full	Half			Full	Half	
Owner	1	1	1	2	2	2	1	2	2
FAA*	1	1		-	-	-		-	-
Engineer	1	1		2	2	2		2	2
Elec Sub				1	1	1		1	1
Plan Houses								4	4
Bidders								8	8
Total			1	5	5	5	1	17	17

*FAA prefer PDF copies of submittals

EXHIBIT 'C'

OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of the **ENGINEER**.

1. Designate in writing a person to act as **OWNER'S** representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define **OWNER'S** policies and decisions with respect to **ENGINEER'S** services for the project.
2. Provide all criteria and full information as to **OWNER'S** requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations; and furnish copies of all design and construction standards, which **OWNER** will require to be included in the drawings and specifications.
3. Assist **ENGINEER** by placing at **ENGINEER'S** disposal all available information pertinent to the Project, including previous reports and any other data relative to design or construction of the Project.
4. Arrange for access to make all provisions for the **ENGINEER** to enter upon public and private property as required for the **ENGINEER** to perform services under this Agreement.
5. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the **ENGINEER**, obtain advice of an attorney, insurance counselor and other consultants as **OWNER** deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the **ENGINEER**.
6. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary completion of the Project.
7. Attend the Prebid Conference, Bid opening, Preconstruction Conferences, Construction Progress Meetings and other job related meetings and Substantial Completion Inspection and Final Payment Inspection.
8. Give prompt written notice to the **ENGINEER** whenever the **OWNER** observes or otherwise becomes aware of any development that affects the scope or timing of the **ENGINEER'S** services, or any defect or non-conformance in the work of any Contractor.
9. Retain all records relating to project cost, including supporting documents, for a period of three (3) years following payment by the FAA and/or Iowa DOT, and to make such records and documents available to DOT personnel for audit.

EXHIBIT 'E'

FEDERAL CONTRACT PROVISIONS

FEDERAL CONTRACT PROVISIONS FOR A/E AGREEMENTS

ALL REFERENCES MADE HEREIN TO “CONTRACTOR”, “PRIME CONTRACTOR”, “BIDDER”, “OFFEROR”, AND “APPLICANT” SHALL PERTAIN TO THE ARCHITECT/ENGINEER (A/E).

ALL REFERENCES MADE HEREIN TO “SUBCONTRACTOR”, “SUB-TIER CONTRACTOR” OR “LOWER TIER CONTRACTOR” SHALL PERTAIN TO ANY SUBCONSULTANT UNDER CONTRACT WITH THE A/E.

ALL REFERENCES MADE HEREIN TO “SPONSOR” AND “OWNER” SHALL PERTAIN TO THE STATE, CITY, AIRPORT AUTHORITY OR OTHER PUBLIC ENTITY EXECUTING CONTRACTS WITH THE A/E.

ACCESS TO RECORDS AND REPORTS

Reference: 2 CFR § 200.333, 2 CFR § 200.336, and FAA Order 5100.38

The contractor must maintain an acceptable cost accounting system. The contractor agrees to provide the Sponsor, the Federal Aviation Administration, and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, papers, and records of the contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

CIVIL RIGHTS – GENERAL

Reference: 49 USC § 47123

The contractor agrees that it will comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the contractor and sub-tier contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

CIVIL RIGHTS – TITLE VI ASSURANCE

Reference: 49 USC § 47123 and FAA Order 1400.11

A) Title VI Solicitation Notice

The **(Name of Sponsor)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

B) Title VI Clauses for Compliance with Nondiscrimination Requirements

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

- 1) **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
- 2) **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
- 3) **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
- 4) **Information and Reports:** The contractor will provide all information and reports required by the Nondiscrimination Acts and Authorities, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
- 5) **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. Cancelling, terminating, or suspending a contract, in whole or in part.
- 6) **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Nondiscrimination Acts and Authorities, and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

C) Title VI List of Pertinent Nondiscrimination Authorities

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination in Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

DISADVANTAGED BUSINESS ENTERPRISE

Reference: 49 CFR part 26

Contract Assurance (§ 26.13) - The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

Prompt Payment (§26.29) - The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) calendar days from the receipt of each payment the prime contractor receives from the Sponsor. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) calendar days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the Sponsor. This clause applies to both DBE and non-DBE subcontractors.

ENERGY CONSERVATION REQUIREMENTS

Reference: 2 CFR § 200, Appendix II (H)

Contractor and each subcontractor agree to comply with mandatory standards and policies relating to energy efficiency as contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201 et seq).

FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE)

Reference: 29 USC § 201, et seq.

All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part time workers.

The Consultant has full responsibility to monitor compliance to the referenced statute or regulation. The Consultant must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Wage and Hour Division.

OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970

Reference: 20 CFR part 1910

All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. Contractor must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The Contractor retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). Contractor must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

RIGHT TO INVENTIONS

Reference: 2 CFR § 200 Appendix II (F) and 37 CFR §401

Contracts or agreements that include the performance of experimental, developmental, or research work must provide for the rights of the Federal Government and the Owner in any resulting invention as established by 37 CFR part 401, Rights to Inventions Made by Non-profit Organizations and Small Business Firms under Government Grants, Contracts, and Cooperative Agreements. This contract incorporates by reference the patent and inventions rights as specified within in the 37 CFR §401.14. Contractor must include this requirement in all sub-tier contracts involving experimental, developmental or research work.

SEISMIC SAFETY

Reference: 49 CFR part 41

In the performance of design services, the Consultant agrees to furnish a building design and associated construction specification that conform to a building code standard which provides a level of seismic safety substantially equivalent to standards as established by the National Earthquake Hazards Reduction Program (NEHRP). Local building codes that model their building code after the current version of the International Building Code (IBC) meet the NEHRP equivalency level for seismic safety. At the conclusion of the design services, the Consultant agrees to furnish the Owner a “certification of compliance” that attests conformance of the building design and the construction specifications with the seismic standards of NEHRP or an equivalent building code.

TAX DELINQUENCY AND FELONCY CONVICTION

Reference: Sections 415 and 416 of Title IV, Division L of the Consolidated Appropriations Act, 2014 (Pub. L. 113-76) and DOT Order 4200.6

Certification - The applicant represents that it is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability. A tax delinquency is any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

Certification - The applicant represents that it is not a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months. A felony conviction means a conviction within the preceding twenty four (24) months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the U.S. code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 U.S.C. § 3559.

TRADE RESTRICTION CERTIFICATION

Reference: 49 USC § 50104 and 49 CFR part 30

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror:

- a) is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (U.S.T.R.);
- b) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the U.S.T.R.; and
- c) has not entered into any subcontract for any product to be used on the Federal on the project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S.T.R.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to an Offeror or subcontractor:

- a) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S.T.R. or
- b) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such U.S.T.R. list or
- c) who incorporates in the public works project any product of a foreign country on such U.S.T.R. list;

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by U.S.T.R, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

VETERAN'S PREFERENCE

Reference: 49 USC § 47112(c)

In the employment of labor (excluding executive, administrative, and supervisory positions), the contractor and all sub-tier contractors must give preference to covered veterans as defined within Title 49 United States Code Section 47112. Covered veterans include Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns (as defined by 15 U.S.C. 632) owned and controlled by disabled veterans. This preference only applies when there are covered veterans readily available and qualified to perform the work to which the employment relates.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$3,500

DISTRACTED DRIVING

Reference: Executive Order 13513 and DOT Order 3902.10

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving" (10/1/2009) and DOT Order 3902.10 "Text Messaging While Driving" (12/30/2009), the FAA encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or sub-grant.

In support of this initiative, the Owner encourages the Contractor to promote policies and initiatives for its employees and other work personnel that decrease crashes by distracted drivers, including policies that ban text messaging while driving motor vehicles while performing work activities associated with the project. The Contractor must include the substance of this clause in all sub-tier contracts exceeding \$3,500 and involve driving a motor vehicle in performance of work activities associated with the project.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$10,000

TERMINATION OF CONTRACT

Reference: 2 CFR § 200 Appendix II (B)

Termination for Convenience

The Owner may, by written notice to the Consultant, terminate this Agreement for its convenience and without cause or default on the part of Consultant. Upon receipt of the notice of termination, except as explicitly directed by the Owner, the Contractor must immediately discontinue all services affected.

Upon termination of the Agreement, the Consultant must deliver to the Owner all data, surveys, models, drawings, specifications, reports, maps, photographs, estimates, summaries, and other documents and materials prepared by the Engineer under this contract, whether complete or partially complete.

Owner agrees to make just and equitable compensation to the Consultant for satisfactory work completed up through the date the Consultant receives the termination notice. Compensation will not include anticipated profit on non-performed services.

Owner further agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

Termination by Default

Either party may terminate this Agreement for cause if the other party fails to fulfill its obligations that are essential to the completion of the work per the terms and conditions of the Agreement. The party initiating

the termination action must allow the breaching party an opportunity to dispute or cure the breach.

The terminating party must provide the breaching party [7] days advance written notice of its intent to terminate the Agreement. The notice must specify the nature and extent of the breach, the conditions necessary to cure the breach, and the effective date of the termination action. The rights and remedies in this clause are in addition to any other rights and remedies provided by law or under this agreement.

- a) Termination by Owner: The Owner may terminate this Agreement in whole or in part, for the failure of the Consultant to:
 - 1) Perform the services within the time specified in this contract or by Owner approved extension;
 - 2) Make adequate progress so as to endanger satisfactory performance of the Project;
 - 3) Fulfill the obligations of the Agreement that are essential to the completion of the Project.

Upon receipt of the notice of termination, the Consultant must immediately discontinue all services affected unless the notice directs otherwise. Upon termination of the Agreement, the Consultant must deliver to the Owner all data, surveys, models, drawings, specifications, reports, maps, photographs, estimates, summaries, and other documents and materials prepared by the Engineer under this contract, whether complete or partially complete.

Owner agrees to make just and equitable compensation to the Consultant for satisfactory work completed up through the date the Consultant receives the termination notice. Compensation will not include anticipated profit on non-performed services.

Owner further agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

If, after finalization of the termination action, the Owner determines the Consultant was not in default of the Agreement, the rights and obligations of the parties shall be the same as if the Owner issued the termination for the convenience of the Owner.

- b) Termination by Consultant: The Consultant may terminate this Agreement in whole or in part, if the Owner:
 - 1) Defaults on its obligations under this Agreement;
 - 2) Fails to make payment to the Consultant in accordance with the terms of this Agreement;
 - 3) Suspends the Project for more than [180] days due to reasons beyond the control of the Consultant.

Upon receipt of a notice of termination from the Consultant, Owner agrees to cooperate with Consultant for the purpose of terminating the agreement or portion thereof, by mutual consent. If Owner and Consultant cannot reach mutual agreement on the termination settlement, the Consultant may, without prejudice to any rights and remedies it may have, proceed with terminating all or parts of this Agreement based upon the Owner's breach of the contract.

In the event of termination due to Owner breach, the Engineer is entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all justified reimbursable expenses incurred by the Consultant through the effective date of termination action. Owner agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$25,000

DEBARMENT AND SUSPENSION

Reference: 2 CFR part 180 (Subpart C), 2 CFR part 1200, and DOT Order 4200.5

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that at the time the bidder or offeror submits its proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

The successful bidder, by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction", must verify each lower tier participant of a "covered transaction" under the project is not presently debarred or otherwise disqualified from participation in this federally assisted project. The successful bidder will accomplish this by:

- 1) Checking the System for Award Management at website: <https://www.sam.gov>.
- 2) Collecting a certification statement similar to the Certificate Regarding Debarment and Suspension (Bidder or Offeror), above.
- 3) Inserting a clause or condition in the covered transaction with the lower tier contract

If the FAA later determines that a lower tier participant failed to tell a higher tier that it was excluded or disqualified at the time it entered the covered transaction, the FAA may pursue any available remedy, including suspension and debarment.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$100,000

CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS

Reference: 2 CFR § 200 Appendix II (E)

1) Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2) Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) above, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 1 above, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 1 above.

3) Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration or the Sponsor shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any monies payable on account of work performed by the contractor or subcontractor under any such contract or any

other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph 2 above.

4) Subcontractors.

The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 4 and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 1 through 4 of this section.

LOBBYING AND INFLUENCING FEDERAL EMPLOYEES

Reference: 31 U.S.C. § 1352 – Byrd Anti-Lobbying Amendment; 2 CFR part 200, Appendix II (J); and 49 CFR part 20, Appendix A

The bidder or offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Bidder or Offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

P

ROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$150,000

BREACH OF CONTRACT TERMS

Reference: 2 CFR § 200 Appendix II (A)

Any violation or breach of terms of this contract on the part of the contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement.

The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

CLEAN AIR AND WATER POLLUTION CONTROL

Reference: 2 CFR § 200 Appendix II (G)

Contractor agrees to comply with all applicable standards, orders, and regulations issued pursuant to the Clean Air Act (42 U.S.C. § 740-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251-1387). The Contractor agrees to report any violation to the Owner immediately upon discovery. The Owner assumes responsibility for notifying the Environmental Protection Agency (EPA) and the Federal Aviation Administration.

Contractor must include this requirement in all subcontracts that exceeds \$150,000.

Exhibit 'F'

RECONSTRUCT RUNWAY 14/32 LIGHTING - DESIGN/BIDDING KEOKUK MUNICIPAL AIRPORT KEOKUK, IOWA

I. Direct Salary Costs

Title	Hours	Rate
Project Manager II	73	\$62.55
Project Manager I	0	\$54.55
Project Engineer	152	\$44.90
Staff Engineer	2	\$35.30
CAD Technician	123	\$33.70
Registered Land Surveyor	2	\$51.32
Survey Crew	25	\$64.15
Administrative Assistant	29	\$25.65
Total	406	

Total Direct Salary Costs

II. Labor and General Administrative Overhead*

Percentage of Direct Salary Costs

171.05%

III. Subtotal (I+II)

IV. Profit

15% of Item III

V. Direct Non-Salary Expenses

8.5x11	3,190 pages	@	\$	0.07	per page
11x17	1,600 pages	@	\$	0.14	per page
Full-Size Plots	200 pages	@	\$	0.72	per page
Reports	25 reports	@	\$	50.00	per report
Postage	25 mailings	@	\$	15.00	per mailing
Vehicle Mileage	2,400 miles	@	\$	0.58	per mile
Lodging	0 nights	@	\$	94.00	per night
Meals	6 meals	@	\$	10.00	per meal

Total Direct Non-Salary Expenses

VI. Subcontract Costs

Subconsultant (Electrical Engineering)

**EXHIBIT G
PROJECT SCHEDULE**

**KEOKUK MUNICIPAL AIRPORT
RECONSTRUCT RUNWAY 14/32 LIGHTING
FAA AIP 3-19-0050-024 (FY 21)**

Prelim Design Services

Project Kickoff Meeting	September 8, 2020
Engineering Contract Executed	November 20, 2020
Topographic Survey & Field Visit	November 2020
Submit 30% Project Layout Plan, Cost Estimate and Project Budget	by December, 2020

Final Design Services

Submit 90% Engineer's Report, P&S, and Final CSPP	by February , 2021
Final Review Meeting with Owner	March, 2021

Bidding Services

City Council to Set Date of Public Hearing & Letting	March 4, 2021
Plans and Specifications available to Contractors	March 18, 2021
Publish Notice of Letting	March 18, 2021
Publish Notice of Public Hearing	not earlier than March 26, 2021
Receive Bids at City Hall (Wednesday at 1:30 pm)	April 7, 2021
Present Bids to City Council & Hold Public Hearing on Plans, Specifications, Form of Contract and Estimate of Cost	April 15, 2021
Submit Grant Application	April 30, 2021
Execute Contract*	estimated June, 2021
Begin Construction*	estimated September 2021

**Schedule contingent on release of FAA funding*



COUNCIL ACTION FORM

Date: November 5, 2020

Presented By: O'Donnell

Subject: SpyGlass Snapshot Audit Agenda Item: _____

Description:

SpyGlass Group, LLC. provides an audit service of telecommunication and Internet service contracts to determine if there are service being charged for that are no longer needed, if any overcharges have occurred, and if there is a better package deal for services. Their payment is based on the results of the audit. If they find no savings there is no cost. If they find a refund is due, SpyGlass receives 50% of the refund. If services are eliminated or packages changed to create savings they will receive the amount of savings over one (1) year. A similar audit was conducted in 2017 and a new audit is a good idea.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO. _____

RESOLUTION APPROVING AGREEMENT WITH SPYGLASS GROUP LLC.

WHEREAS, the City of Keokuk, Iowa has various contracts for telecommunications and internet services; and

WHEREAS, a periodic review of all telecommunication and internet service contracts can provide for savings on said contracts; and

WHEREAS, SpyGlass Group LLC. provides a service to review all telecommunication and internet contracts for possible refunds, services no longer needed, and savings on continuing services.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF KEOKUK, STATE OF IOWA: that SpyGlass Snapshot Audit Agreement is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is authorized to sign said agreement on behalf of the City of Keokuk.

PASSED, APPROVED, AND ADOPTED this 5th day of November, 2020.

Mayor Thomas L. Richardson

ATTEST:

Jean Ludwig, City Clerk

SpyGlass Snapshot Audit Agreement

This agreement, effective as of the later of the dates of signature below ("Effective Date"), is between **City of Keokuk**("Company"), and The SpyGlass Group, LLC, an Ohio limited liability company ("Auditor").

1. Primary Audit Services. Company is engaging Auditor as an independent contractor to analyze its primary telecommunications service accounts (Voice, Data, Internet, Cloud Services and Mobility/Cellular) to seek cost recovery, service elimination and cost reduction recommendations. Company will provide Auditor with the materials required to perform its analysis and Auditor will conduct a Kickoff meeting with Company to review the materials provided and introduce Auditor's personnel assigned to the project. Auditor will deliver the recommendations to Company at a Summary of Findings meeting, implement recommendations that Company elects for Auditor to implement, and deliver a complete telecommunications inventory to Company.

While Auditor is performing its analysis, Company will not make changes or perform internal cost reduction analysis with respect to provider accounts which Company has included within the scope of Auditor's review.

2. Fees. Company will pay Auditor the applicable fee set forth below **ONLY** for Auditor recommendations implemented within twelve (12) months of Auditor delivering the recommendation to Company:

- 50% of any "Cost Recovery", as defined below
- 12 times any "Service Elimination Savings", as defined below
- 12 times any "Cost Reduction Savings", as defined below

"Cost Recovery" is any refund, credit or compensation received by Company relating to past services or charges.

"Service Elimination Savings" is any monthly cost reduction received by Company relating to cancellation of any service, including monthly usage cost reduction (calculated as the average of the last 2 months of usage costs associated with the cancelled service).

"Cost Reduction Savings" is any monthly cost reduction received by Company relating to the modification, consolidation or negotiation of any service, account or contract, including post discount usage rate improvement (calculated as the (a) decrease in post discount per unit pricing realized by Company for any service, times (b) the average of Company's last two (2) months usage levels measured in such units for the modified service).

3. Invoicing and Payment. Fees for Cost Recovery are due as a one-time payment within 10 days of verification that Company has been issued the refund, credit or compensation resulting in such fees. Fees for Service Elimination Savings and Cost Reduction Savings are due as a one-time payment within 10 days of verification that the cancellation or other activity resulting in the Service Elimination Savings or Cost Reduction Savings has been completed. Auditor may issue separate invoices as different fees are earned.

4. Miscellaneous. This agreement is governed by the laws of the State of Iowa, without regard to principles of conflicts of law, and may be executed by facsimile and simultaneously in multiple counterparts. Company agrees that Auditor does not warrant the overall performance, Company satisfaction, or data accuracy of any telecommunications related carrier, provider, software manufacturer or vendor at any time whatsoever during or after the term of this agreement. Each person signing this agreement on behalf of a party represents that he or she has been duly authorized to sign this agreement and to bind the party on whose behalf this agreement is being signed by that signatory. **AUDITOR SHALL NOT BE LIABLE TO THE COMPANY FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR BUSINESS INTERRUPTION, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT OR OTHERWISE, EVEN IF EITHER PARTY HAS BEEN WARNED OF THE POSSIBILITY OF ANY SUCH LOSS OR DAMAGE IN ADVANCE. IN ADDITION, IN NO EVENT SHALL AUDITOR'S LIABILITY TO COMPANY EXCEED THE FEES ACTUALLY PAID BY COMPANY TO AUDITOR.**

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the Effective Date.

COMPANY

City of Keokuk

Signature: _____

Print Name: _____

Date: _____

AUDITOR

The SpyGlass Group, LLC

Signature: _____

Print Name: Edward M. DeAngelo

Date: _____



COUNCIL ACTION FORM

Date: November 5, 2020

Presented By: Ludwig

Subject: Annual Finance Report Agenda Item: 11

Description:

Annual Financial Report is required to be filed with the State of Iowa by December 1, 2020.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, the 2019-2020 Annual Finance Report be approved.

Passed this 5th day of November, 2020.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: _____
THOMAS L. RICHARDSON, MAYOR

ATTEST: _____
JEAN LUDWIG, CITY CLERK

STATE OF IOWA
2020
FINANCIAL REPORT
FISCAL YEAR ENDED
JUNE 30, 2020

KEOKUK
CITY OF _____, IOWA
DUE: December 1, 2020

16205600400000
Keokuk City Clerk
415 Blondea Street
Keokuk, Iowa 52632

(Please correct any error in name, address, and ZIP Code)

ALL FUNDS

Item description	Governmental (a)	Proprietary (b)	Total actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes levied on property	4,920,986		4,920,986	5,032,243
Less: Uncollected property taxes-levy year	0		0	
Net current property taxes	4,920,986		4,920,986	5,032,243
Delinquent property taxes	0		0	
TIF revenues	1,308,398		1,308,398	1,332,490
Other city taxes	2,704,686	0	2,704,686	2,750,799
Licenses and permits	144,528	2,590	147,118	145,265
Use of money and property	232,046	273,753	505,799	234,313
Intergovernmental	3,394,719	247,143	3,641,862	3,671,308
Charges for fees and service	1,029,684	6,056,061	7,085,745	5,918,940
Special assessments	0	0	0	
Miscellaneous	224,090	0	224,090	1,583,783
Other financing sources, including transfers in	14,571,701	1,168,035	15,739,736	6,773,860
Total revenues and other sources	28,530,838	7,747,582	36,278,420	27,443,001
Expenditures and Other Financing Uses				
Public safety	5,431,638	0	5,431,638	5,679,068
Public works	2,161,178	0	2,161,178	2,114,923
Health and social services	0	0	0	
Culture and recreation	1,585,572	0	1,585,572	1,862,158
Community and economic development	667,684	0	667,684	773,058
General government	1,116,256	0	1,116,256	1,706,037
Debt service	9,437,925	0	9,437,925	1,720,334
Capital projects	5,633,314	0	5,633,314	5,502,967
Total governmental activities expenditures	26,033,567	0	26,033,567	19,358,545
Business type activities	0	7,657,143	7,657,143	6,770,860
Total ALL expenditures	26,033,567	7,657,143	33,690,710	26,129,405
Other financing uses, including transfers out	6,523,860	1,410,000	7,933,860	6,773,860
Total ALL expenditures/And other financing uses	32,557,427	9,067,143	41,624,570	32,903,265
Excess revenues and other sources over (Under) Expenditures/And other financing uses	-4,026,589	-1,319,561	-5,346,150	-5,460,264
Beginning fund balance July 1, 2019	8,359,170	4,828,548	13,187,718	19,447,367
Ending fund balance June 30, 2020	4,332,581	3,508,987	7,841,568	13,987,103

Note - These balances do not include \$ _____ held in non-budgeted internal service funds; \$ _____ held in Pension Trust Funds; \$ _____ held in Private Purpose Trust funds and \$ _____ held in agency funds which were not budgeted and are not available for city operations.

Indebtedness at June 30, 2020	Amount - Omit cents	Indebtedness at June 30, 2020	Amount - Omit cents
General obligation debt	\$ 13,770,000	Other long-term debt	\$ 0
Revenue debt	\$ 10,334,000	Short-term debt	\$ 24,104,000
TIF Revenue debt	\$ 0		
		General obligation debt limit	\$ 31,410,039

CERTIFICATION

THE FOREGOING REPORT IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

Signature of city clerk		Date Published/Posted	Mark (x) one	
		11-06-2020	<input checked="" type="checkbox"/> Date Published	<input type="checkbox"/> Date Posted
Printed name of city clerk	Telephone	Area Code	Number	Extension
JEAN LUDWIG	_____	319	524-2050	106
Signature of Mayor or other City official (Name and Title)			Date signed	
			10/29/2020	

PLEASE PUBLISH THIS PAGE ONLY

Part I		REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2020					CITY OF KEOKUK					<input type="checkbox"/> GAAP <input checked="" type="checkbox"/> NON-GAAP = CASH BASIS Indicate by entering an X in the appropriate box on this sheet ONLY	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.	
1	Section A - TAXES											1	
2	Taxes levied on property	2,277,417	2,109,792		533,777			4,920,986			4,920,986	2	
3	Less: Uncollected property taxes - Levy year							0			0	3	
4	Net current property taxes	2,277,417	2,109,792		533,777	0		4,920,986		T01	4,920,986	4	
5	Delinquent property taxes							0		T01	0	5	
6	Total property tax	2,277,417	2,109,792		533,777	0	0	4,920,986			4,920,986	6	
7	TIF revenues			1,308,398				1,308,398		T01	1,308,398	7	
	Other city taxes												
8	Utility tax replacement excise taxes	412,514	383,626		86,032			882,172		T15	882,172	8	
9	Utility franchise tax (Chapter 364.2, Code of Iowa)							0		T15	0	9	
10	Parimutuel wager tax							0		C30	0	10	
11	Gaming wager tax	350,491						350,491		C30	350,491	11	
12	Mobile home tax							0		T19	0	12	
13	Hotel/motel tax	227,850						227,850		T19	227,850	13	
14	Other local option taxes		1,244,173					1,244,173		T09	1,244,173	14	
15	TOTAL OTHER CITY TAXES	990,855	1,627,799		86,032	0	0	2,704,686	0		2,704,686	15	
16	Section B - LICENSES AND PERMITS	144,528						144,528	2,590	T29	147,118	16	
17	Section C - USE OF MONEY AND PROPERTY											17	
18	Interest	121,644	974				7,176	129,794	65,863	U20	195,657	18	
19	Rents and royalties	100,752	1,500					102,252	207,890	U40	310,142	19	
20	Other miscellaneous use of money and property							0		U20	0	20	
21								0			0	21	
22	TOTAL USE OF MONEY AND PROPERTY	222,396	2,474	0	0	0	7,176	232,046	273,753		505,799	22	
23												23	
24	Section D - INTERGOVERNMENTAL											24	
25												25	
26	Federal grants and reimbursements											26	
27	Federal grants					1,042,171		1,042,171		B89	1,042,171	27	
28	Community development block grants							0	247,143	B50	247,143	28	
29	Housing and urban development							0		B50	0	29	
30	Public assistance grants							0		B79	0	30	
31	Payment in lieu of taxes							0		B30	0	31	
32								0			0	32	
33	Total Federal grants and reimbursements	0	0		0	1,042,171	0	1,042,171	247,143		1,289,314	33	
34												34	
35												35	
36												36	
37												37	
38												38	
39												39	
40												40	

Continued on next page

Part I	REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2020 -- Continued						CITY OF KEOKUK		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General	Special revenue	TIF special revenue	Debt service	Capital projects	Permanent	Total governmental (Sum of cols. (a) through (f))	Proprietary	Code	GRAND TOTAL (Sum of cols. (g) and (h))	Line No.
		(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)		(i)	
41	Section D - INTERGOVERNMENTAL - Continued											41
42												42
43	State shared revenues											43
44	Road use taxes		1,385,644					1,385,644		C46	1,385,644	44
45												45
46												46
47												47
48	Other state grants and reimbursements											48
49	State grants	14,431	4,079					18,510		C89	18,510	49
50	Iowa Department of Transportation							0		C89	0	50
51	Iowa Department of Natural Resources							0		C89	0	51
52	Iowa Economic Development Authority		331,260					331,260		C89	331,260	52
53	CEBA grants							0		C89	0	53
54	Commercial & Industrial Replacement Claim	113,768	105,801		23,727			243,296		C89	243,296	54
55								0			0	55
56								0			0	56
57								0			0	57
58								0			0	58
59								0			0	59
60	Total state	128,199	1,826,784	0	23,727	0	0	1,978,710	0		1,978,710	60
61												61
62	Local grants and reimbursements											62
63	County contributions	56,856						56,856			56,856	63
64	Library service	12,817	8,021					20,838		D89	20,838	64
65	Township contributions							0		D89	0	65
66	Fire/EMT service							0		D89	0	66
67	Water Works in lieu of taxes	216,666						216,666		D89	216,666	67
68	Bulk Fuel	79,478						79,478			79,478	68
69								0			0	69
70	Total local grants and reimbursements	365,817	8,021	0	0	0	0	373,838	0		373,838	70
71	TOTAL INTERGOVERNMENTAL (Sum of lines 33, 60, and 70)	494,016	1,834,805	0	23,727	1,042,171	0	3,394,719	247,143		3,641,862	71
72	Section E - CHARGES FOR FEES AND SERVICE											72
73	Water							0		A91	0	73
74	Sewer							0	4,508,591	A8Ø	4,508,591	74
75	Electric							0		A92	0	75
76	Gas							0		A93	0	76
77	Parking							0		A6Ø	0	77
78	Airport							0		AØ1	0	78
79	Landfill/garbage							0	875,436	A81	875,436	79
80	Hospital							0		A36	0	80

Part I		REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2020 – Continued					CITY OF KEOKUK		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
81	Section E - CHARGES FOR FEES AND SERVICE - Continued											81
82	Transit							0		A94	0	82
83	Cable TV							0		T15	0	83
84	Internet							0		A03	0	84
85	Telephone							0		A03	0	85
86	Housing authority							0		A50	0	86
87	Storm water							0		A80	0	87
88	Other:											88
89	Nursing home							0		A89	0	89
90	Police service fees	8,245						8,245		A89	8,245	90
91	Prisoner care							0		A89	0	91
92	Fire service charges	3,006						3,006		A89	3,006	92
93	Ambulance charges							0		A89	0	93
94	Sidewalk street repair charges							0		A44	0	94
95	Housing and urban renewal charges							0		A50	0	95
96	River port and terminal fees							0		A87	0	96
97	Public scales							0		A89	0	97
98	Cemetery charges							0		A03	0	98
99	Library charges	2,804						2,804		A89	2,804	99
100	Park, recreation, and cultural charges							0		A61	0	100
101	Animal control charges							0		A89	0	101
102	Other charges - Specify							0			0	102
103	Reimbursements	672,526	230,180					1,015,629	672,034		1,687,663	103
104	TOTAL CHARGES FOR SERVICE	686,581	230,180	0	0	112,923	0	1,029,684	6,056,061		7,085,745	104
105												105
106	Section F - SPECIAL ASSESSMENTS							0		U01	0	106
107	Section G - MISCELLANEOUS											107
108	Contributions	163,965	14,439					178,404		U99	178,404	108
109	Deposits and sales/fuel tax refunds	50						50		U99	50	109
110	Sale of property and merchandise	27,965					7,000	34,965		U11	34,965	110
111	Fines	10,671						10,671		U30	10,671	111
112	Internal service charges							0		NR	0	112
113	Other miscellaneous - Specify							0			0	113
114								0			0	114
115								0			0	115
116								0			0	116
117								0			0	117
118								0			0	118
119								0			0	119
120	TOTAL MISCELLANEOUS	202,651	14,439	0	0	0	7,000	224,090	0		224,090	120

Part I		REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2020 -- Continued					CITY OF KEOKUK					<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.			
121	TOTAL ALL REVENUES (Sum of lines 6, 7, 15,16,22 71, 104, 106, and 120)	5,018,444	5,819,489	1,308,398	643,536	1,155,094	14,176	13,959,137	6,579,547		20,538,684	121			
122												122			
123	Section H - OTHER FINANCING SOURCES											123			
124	Proceeds of capital asset sales	97,483						97,483		NR	97,483	124			
125	Proceeds of long-term debt (Excluding TIF internal borrowing)				7,708,393			7,708,393		NR	7,708,393	125			
126	Proceeds of anticipatory warrants or other short-term debt							0		A89	0	126			
127	Regular transfers in and interfund loans	4,093,337				1,418,347		5,511,684	1,168,035		6,679,719	127			
128	Internal TIF loans and transfers in		70,900		991,463	191,778		1,254,141			1,254,141	128			
129								0			0	129			
130								0			0	130			
131	TOTAL OTHER FINANCING SOURCES	4,190,820	70,900	0	8,699,856	1,610,125	0	14,571,701	1,168,035		15,739,736	131			
132	TOTAL REVENUES except for beginning balances (Sum of lines 121 and 131)	9,209,264	5,890,389	1,308,398	9,343,392	2,765,219	14,176	28,530,838	7,747,582		36,278,420	132			
133												133			
134	Beginning fund balance July 1, 2019	1,314,112	3,760,943	50,172	500,958	2,254,799	478,186	8,359,170	4,828,548		13,187,718	134			
135												135			
136	TOTAL REVENUES AND OTHER FINANCING SOURCES (Sum of lines 132 and 134)	10,523,376	9,651,332	1,358,570	9,844,350	5,020,018	492,362	36,890,008	12,576,130		49,466,138	136			
137												137			
138												138			
139												139			
140												140			
141												141			
142												142			
143												143			
144												144			
145												145			
146												146			
147												147			
148												148			
149												149			
150												150			
151												151			
152												152			
153												153			
154												154			
155												155			
156												156			
157												157			
158												158			
159												159			

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2020						CITY OF KEOKUK		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.	
1	Section A — PUBLIC SAFETY											1	
2	Police department/Crime prevention	2,947,907						2,947,907		E62	2,947,907	2	
3	Jail							0		E04	0	3	
4	Emergency management							0		E89	0	4	
5	Flood control	50,215						50,215		E59	50,215	5	
6	Fire department	2,047,852						2,047,852		E24	2,047,852	6	
7	Ambulance							0		E32	0	7	
8	Building inspections	272,068						272,068		E66	272,068	8	
9	Miscellaneous protective services							0		E66	0	9	
10	Animal control	113,596						113,596		E32	113,596	10	
11	Other public safety							0		E89	0	11	
12								0			0	12	
13								0			0	13	
14	TOTAL PUBLIC SAFETY	5,431,638	0			0	0	5,431,638			5,431,638	14	
15	Section B — PUBLIC WORKS											15	
16	Roads, bridges, sidewalks	12,725	1,092,265					1,104,990		E44	1,104,990	16	
17	Parking meter and off-street							0		E60	0	17	
18	Street lighting	155,055						155,055		E44	155,055	18	
19	Traffic control safety	31,651						31,651		E44	31,651	19	
20	Snow removal		86,937					86,937		E44	86,937	20	
21	Highway engineering							0		E44	0	21	
22	Street cleaning		24,855					24,855		E81	24,855	22	
23	Airport (if not an enterprise)	137,243						137,243		E01	137,243	23	
24	Garbage (if not an enterprise)							0		E81	0	24	
25	Other public works	388,103	232,344					620,447		E89	620,447	25	
26								0			0	26	
27								0			0	27	
28	TOTAL PUBLIC WORKS	724,777	1,436,401			0	0	2,161,178			2,161,178	28	
29	Section C — HEALTH AND SOCIAL SERVICES											29	
30	Welfare assistance							0		E79	0	30	
31	City hospital							0		E36	0	31	
32	Payments to private hospitals							0		E36	0	32	
33	Health regulation and inspections							0		E32	0	33	
34	Water, air, and mosquito control							0		E32	0	34	
35	Community mental health							0		E32	0	35	
36	Other health and social services							0		E79	0	36	
37								0			0	37	
38								0			0	38	
39	TOTAL HEALTH AND SOCIAL SERVICES	0	0			0	0	0			0	39	
40	Section D — CULTURE AND RECREATION											40	
41	Library services	545,574	11,422					556,996		E52	556,996	41	
42	Museum, band, theater	117,260						117,260		E61	117,260	42	
43	Parks	513,347						513,347		E61	513,347	43	
44	Recreation							0		E61	0	44	
45	Cemetery	224,794						224,794		E03	224,794	45	
46	Community center, zoo, marina, and auditorium							0		E61	0	46	
47	Other culture and recreation	173,175						173,175		E61	173,175	47	
48								0			0	48	
49								0			0	49	
50	TOTAL CULTURE AND RECREATION	1,574,150	11,422			0	0	1,585,572			1,585,572	50	

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2020 -- Continued					CITY OF KEOKUK		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General	Special revenue	TIF special revenue	Debt service	Capital projects	Permanent	Total governmental (Sum of cols. (a) through (f))	Proprietary	Code	GRAND TOTAL (Sum of col. (g))	Line No.
		(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)		(i)	
51	Section E — COMMUNITY AND ECONOMIC DEVELOPMENT											51
52	Community beautification							0		E89	0	52
53	Economic development		532,805					532,805		E89	532,805	53
54	Housing and urban renewal							0		E50	0	54
55	Planning and zoning	131,607						131,607		E29	131,607	55
56	Other community and economic development	3,272						3,272		E89	3,272	56
57	TIF Rebates							0		E89	0	57
58								0			0	58
59	TOTAL COMMUNITY AND ECONOMIC DEVELOPMENT	134,879	532,805	0	0	0	0	667,684			667,684	59
60	Section F — GENERAL GOVERNMENT											60
61	Mayor, council and city manager	540,894						540,894		E29	540,894	61
62	Clerk, Treasurer, financial administration							0		E23	0	62
63	Elections	2,049						2,049		E89	2,049	63
64	Legal services and city attorney	120,430						120,430		E25	120,430	64
65	City hall and general buildings	244,237						244,237		E31	244,237	65
66	Tort liability	158,528						158,528		E89	158,528	66
67	Other general government	50,118						50,118		E89	50,118	67
68								0			0	68
69								0			0	69
70	TOTAL GENERAL GOVERNMENT	1,116,256	0		0	0	0	1,116,256			1,116,256	70
71	Section G — DEBT SERVICE			59,828	9,378,097			9,437,925			9,437,925	71
72								0			0	72
73								0			0	73
74	TOTAL DEBT SERVICE	0	0	59,828	9,378,097	0	0	9,437,925			9,437,925	74
75	Section H — REGULAR CAPITAL PROJECTS — Specify											75
76	Streets, SID Center, Airport, Barge, Elkem					5,633,314		5,633,314			5,633,314	76
77								0			0	77
78	Subtotal Regular Capital Projects	0	0		0	5,633,314	0	5,633,314			5,633,314	78
79	— TIF CAPITAL PROJECTS — Specify											79
80								0			0	80
81								0			0	81
82	Subtotal TIF Capital Projects	0	0		0	0	0	0			0	82
83	TOTAL CAPITAL PROJECTS	0	0		0	5,633,314	0	5,633,314			5,633,314	83
84	TOTAL GOVERNMENTAL ACTIVITIES EXPENDITURES	8,981,700	1,980,628	59,828	9,378,097	5,633,314	0	26,033,567			26,033,567	84
85	(Sum of lines 14, 28, 39, 50, 59, 70, 74, 83)											85
86												86

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2020 -- Continued					CITY OF KEOKUK		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General	Special revenue	TIF Special revenue	Debt service	Capital projects	Permanent Fund	Total current governmental (Sum of cols. (a) through (f))	Proprietary	Code	GRAND TOTAL (Sum of col. (h))	Line No.
		(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)		(i)	
87	Section I -- BUSINESS TYPE ACTIVITIES											87
88	Water -- Current operation								2,297,378	E91	2,297,378	88
89	Capital outlay								2,661,800	G91	2,661,800	89
90	Debt Service								828,595	F91	828,595	90
91	Sewer and sewage disposal -- Current operation									E80	0	91
92	Capital outlay									G80	0	92
93	Debt Service									F80	0	93
94	Electric -- Current operation									E92	0	94
95	Capital outlay									G92	0	95
96	Debt Service									F92	0	96
97	Gas Utility -- Current operation									E93	0	97
98	Capital outlay									G93	0	98
99	Debt Service									F93	0	99
100	Parking -- Current operation									E60	0	100
101	Capital outlay									G60	0	101
102	Debt Service									F60	0	102
103	Airport -- Current operation									E01	0	103
104	Capital outlay									G01	0	104
105	Debt Service									F01	0	105
106	Landfill/Garbage -- Current operation								706,257	E81	706,257	106
107	Capital outlay									G81	0	107
108	Debt Service									F81	0	108
109	Hospital -- Current operation									E36	0	109
110	Capital outlay									G36	0	110
111	Debt Service									F36	0	111
112	Transit -- Current operation								557,462	E94	557,462	112
113	Capital outlay									G94	0	113
114	Debt Service									F94	0	114
115	Cable TV, telephone, Internet -- Current operation									E03	0	115
116	Capital outlay									G03	0	116
117	Housing authority -- Current operation									E50	0	117
118	Capital outlay									G50	0	118
119	Debt Service									F50	0	119
120	Storm water -- Current operation									E80	0	120
121	Capital outlay									G80	0	121
122	Debt Service									F80	0	122
123	Other business type -- Current operation								605,651	E89	605,651	123
124	Capital outlay									G89	0	124
125	Debt Service									F89	0	125
126	Internal service funds -- Specify											126
127											0	127
128											0	128
129	TOTAL BUSINESS TYPE ACTIVITIES								7,657,143		7,657,143	129

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2020 -- Continued					CITY OF KEOKUK					<input type="checkbox"/> GAAP <input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.	
130	SUBTOTAL EXPENDITURES (Sum of lines 84 and 129)	8,981,700	1,980,628	59,828	9,378,097	5,633,314	0	26,033,567	7,657,143		33,690,710	130	
131	Section J — OTHER FINANCING USES INCLUDING TRANSFERS OUT									NE		131	
132	Regular transfers out	146,382	5,123,337					5,269,719	1,410,000		6,679,719	132	
133	Internal TIF loans/repayments and transfers out			1,254,141				1,254,141			1,254,141	133	
134								0			0	134	
135	TOTAL OTHER FINANCING USES	146,382	5,123,337	1,254,141	0	0	0	6,523,860	1,410,000		7,933,860	135	
136	TOTAL EXPENDITURES AND OTHER FINANCING USES (Sum of lines 130 and 135)	9,128,082	7,103,965	1,313,969	9,378,097	5,633,314	0	32,557,427	9,067,143		41,624,570	136	
137												137	
138	Ending fund balance June 30, 2019:											138	
139	Governmental:											139	
140	Nonspendable						492,362	492,362			492,362	140	
141	Restricted		2,547,367	44,601	466,253			3,058,221			3,058,221	141	
142	Committed	790,522				-613,296		177,226			177,226	142	
143	Assigned							0			0	143	
144	Unassigned	604,772						604,772			604,772	144	
145	Total Governmental	1,395,294	2,547,367	44,601	466,253	-613,296	492,362	4,332,581			4,332,581	145	
146	Proprietary								3,508,987		3,508,987	146	
147	Total ending fund balance June 30, 2020	1,395,294	2,547,367	44,601	466,253	-613,296	492,362	4,332,581	3,508,987		7,841,568	147	
148	TOTAL REQUIREMENTS (Sum of lines 136 and 147)	10,523,376	9,651,332	1,358,570	9,844,350	5,020,018	492,362	36,890,008	12,576,130		49,466,138	148	
149												149	

Part III INTERGOVERNMENTAL EXPENDITURES		CITY OF KEOKUK						
Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis. Include these expenditures in part II. Enter amount, omit cents.								
Purpose	Amount paid to other local governments	Purpose	Amount paid to State					
Correction.....	M05 \$	Highways.....	444 \$ 1,250					
Health.....	M32	All other.....	189 \$ 22,530					
Highways.....	M44 10,574							
Transit subsidies.....	M04 15,441							
Libraries.....	M52							
Police protection.....	M62 20,015							
Sewerage.....	M60 1,474							
Sanitation.....	M81 155,118							
All other.....	M99 \$ 157,847							
Part IV SALARIES AND WAGES								
Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.								
Total salaries and wages paid.....		Amount - Omit cents						
		200	5,614,976					
		\$						
Part V DEBT OUTSTANDING, ISSUED, AND RETIRED								
A. Long-term debt		Debt during the fiscal year						
Purpose	Debt outstanding JULY 1, 2019 (a)	Debt Outstanding JUNE 30, 2020		Interest paid this year (h)				
		Issued (b)	Retired (c)		General obligation (d)	TIF revenue (e)	Revenue (f)	Other (g)
1. Water utility	19U \$	29U \$	39U \$	49U \$	49U \$	49U \$	49U \$	191 \$
2. Sewer utility	16U 10,092,746	29U	39U 658,746	49U	49U	49U 10,334,000	49U	189 169,846
3. Electric utility	19U	29U	39U	49U	49U	49U		192
4. Gas utility	19U	29U	39U	49U	49U	49U		193
5. Transit-bus	19U	29U	39U	49U	49U	49U		194
6. Industrial Revenue	19T	24T	34T		44T	44T		180
7. Mortgage revenue	19T	24T	34T		44T	44T		189
8. TIF revenue	19U	29U	39U	49U	49U	49U	49U	180
9. Other-Specific	19U	29U	39U	49U	49U	49U	49U	180
10. Notes Payable	19U	29U	39U	49U	49U	49U	49U	180
GO	19U 15,445,000	29U 7,315,000	39U 8,990,000	49U 13,770,000	49U	49U	49U	189 347,336
11. GO Aquatic Center	19U	29U	39U	49U	49U	49U	49U	189
12. Airport	19U	29U	39U	49U	49U	49U	49U	189
13. Stormwater	19U	29U	39U	49U	49U	49U	49U	189
14. Section 108	19U	29U	39U	49U	49U	49U	49U	189
Total long-term debt	26,437,746	7,315,000	9,648,746	13,770,000	0	10,334,000	0	517,184
B. Short-term debt		Amount - Omit cents						
Outstanding as of JULY 1, 2018		61V \$	26,437,746					
Outstanding as of JUNE 30, 2020		64V \$	24,104,000					
Part VI DEBT LIMITATION FOR GENERAL OBLIGATION BONDS		Amount - Omit cents						
Assessed Valuations by Law Authority and County, AY2018/19/2020		\$	628,200,776					
Actual valuation - January 1, 2018		x .05 = \$	31,410,039					
Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30, 2020								
Type of asset	Amount - Omit cents							
	Bond interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	all other funds (d)	Total (e)			
Cash and Investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.	W01 \$	W31 \$	W01	7,841,566	7,841,566			
REMARKS	V98							



COUNCIL ACTION FORM

Date: November 5, 2020

Presented By: O'Donnell

Subject: Special City Council Meeting Agenda Item: _____

Description:

We have been give a hard date of March 1, 2021 to take possession of the Connections Bank building. In speaking with our architect, he suggests having the project out to bid by the end of November with bid opening December 17th and contract award January 7th. To meet the schedule, plans must be finalized by November 13th. Staff wants the council to have one final chance to review the plans and ask questions of the architect. To do that, staff is asking to schedule a special city council meeting on November 10th, 3:00 PM at City Offices.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____



TO: Mayor and Council
FROM: Cole S. O'Donnell
DATE: November 2, 2020
RE: Committee Nominations

Vacancies

Rand Park Pavilion Board

Vacancy Term to Expire 10/22/20

GRAND THEATRE COMMISSION

Vacancy 11/05/23
Vacancy 11/05/23

Final Report On Nominations (Vote required)

GRAND THEATRE COMMISSION

(3 YEAR TERM)

Janice Lindner 11/05/23
Raeann Salter 11/05/23
Ryals Parker 11/05/23
Jerry Herr 11/05/23

PARK & RECREATION ADVISORY BOARD

(3 YEAR TERM)

Ralph Dial 11/02/23
Dick Malloy 11/02/23